

**aboffice@albertabeach.com**

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**From:** MA Minister <Minister.MunicipalAffairs@gov.ab.ca>  
**Sent:** March 23, 2021 2:25 PM  
**To:** jtracy@onoway.ca  
**Cc:** LacSteAnne.Parkland@assembly.ab.ca; Athabasca.Barrhead.Westlock@assembly.ab.ca; ! ABOffice; jblakeman@lsac.ca; cao@onoway.ca; ! Mprimeau; MA Alberta Community Partnership  
**Subject:** Alberta Community Partnership (ACP) Program  
**Attachments:** Alberta Community Partnership (ACP) Program - Town of Onoway.pdf

Dear Mayor Tracy,

Please see the attached letter sent on behalf of the Minister of Municipal Affairs.

No hard copy to follow.

Sincerely,

Office of the Minister  
Ministry of Municipal Affairs  
132 Legislature Building  
Edmonton AB T5K 2B6  
(780) 427-3744

Classification: Protected A



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
Deputy Government House Leader  
MLA, Calgary-Hays*

AR104535

MAR 23 2021

Her Worship Judith Tracy  
Mayor  
Town of Onoway  
PO Box 540  
Onoway AB T0E 1V0  
Email: [jtracy@onoway.ca](mailto:jtracy@onoway.ca)

Dear Mayor Tracy,

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and co-operative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the Town of Onoway has been approved for a grant of \$129,900 under the Intermunicipal Collaboration component of the 2020/21 ACP in support of your Partners in Progress, Moving Forward project. This approval does not signify broader support for any recommendation or outcome that might result from your project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

The provincial government looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for these milestone events to my office. We ask you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free at 310-0000, then 780-422-7125, or at [acp.grants@gov.ab.ca](mailto:acp.grants@gov.ab.ca).

.../2

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

A handwritten signature in black ink, appearing to read "Ric McIver". The signature is written in a cursive, slightly slanted style.

Ric McIver  
Minister

cc: Shane Getson, MLA, Lac Ste. Anne-Parkland  
Glenn van Dijken, MLA, Athabasca-Barrhead-Westlock  
Mayor Jim Benedict, Alberta Beach  
Reeve Joe Blakeman, Lac Ste. Anne County  
Wendy Wildman, Chief Administrative Officer, Town of Onoway  
Kathy Skwarchuk, Chief Administrative Officer, Alberta Beach  
Mike Primeau, County Manager, Lac Ste. Anne County

Deputy Minister  
18th Floor, Commerce Place  
10155 - 102 Street  
Edmonton, Alberta T5J 4L4  
Canada  
Telephone 780-427-4826  
[MA.DMO@gov.ab.ca](mailto:MA.DMO@gov.ab.ca)

AR104664

March 29, 2021

Ms. Kathy Skwarchuk  
Chief Administrative Officer  
Alberta Beach  
PO Box 278  
Alberta Beach AB T0E 0A0

Email: [aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)

Dear Ms. Skwarchuk:

Thank you for your grant application under the Intermunicipal Collaboration component of the 2020/21 Alberta Community Partnership program.

The program received a significant number of applications for grant funding, which could not all be accommodated within program funding levels.

On behalf of the Minister, I regret to advise that the following application has been declined:

- Alberta Beach & Area Regionalization Study - \$200,000

The ministry recognizes the cooperative efforts being taken throughout Alberta to build stronger communities. I look forward to working in partnership on other endeavors through our grant programs.

If you have any additional questions regarding your application, please contact Marianne Bobik, Manager, Regional Grant Programs, toll-free at 310-0000, then 780-644-8974 or at [acp.grants@gov.ab.ca](mailto:acp.grants@gov.ab.ca).

Sincerely,



Paul Wynnyk  
Deputy Minister

cc: Honourable Ric McIver, Minister of Municipal Affairs

**Alberta Beach Village Office**

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**From:** Beverly Wardell <Beverly.Wardell@gov.ab.ca>  
**Sent:** March 31, 2021 10:05 AM  
**To:** ! ABOffice  
**Subject:** Alberta Community Partnership Unilateral Amendment (Project # 1415-IC-34 ; File # 04111-A04)  
**Attachments:** Unilateral Amendment Letter\_AlbertaBeach.pdf

Hello,

Please see the attached letter regarding your request for a time extension for Alberta Beach's Revenue and Cost Sharing Study project, funded by the 2014/15 ACP.

The amendment process for time extensions has been updated. Requests for an extension of the project completion date will now be processed through a unilateral amendment to the conditional grant agreement, removing the need for an amending conditional grant agreement. Approval of time extension requests will now be indicated via approval letter only.

**Please sign and date the attached letter, and return a copy of the signed letter within two weeks by way of return email.** This indicates your agreement and a copy will be placed on our file.

Sincerely,  
Bev

Beverly Wardell, C.E.T.  
Grant Advisor  
Regional Grant Programs  
Municipal Affairs  
Tel 780-415-8669 Fax 780-644-2114  
[beverly.wardell@gov.ab.ca](mailto:beverly.wardell@gov.ab.ca)

Classification: Protected A

March 31, 2021

Ms. Kathy Skwarchuk, Chief Administrative Officer  
Alberta Beach  
PO Box 278  
Alberta Beach AB T0E 0A0  
E-mail: [aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)

Dear Ms. Skwarchuk:

**Re: Alberta Community Partnership (ACP) – Intermunicipal Collaboration Component  
Time Extension – Project No. 1415-IC-34**

This letter regards a time extension amendment as requested by you for the Alberta Beach's Revenue and Cost Sharing Study project funded by a 2014/15 ACP grant of \$200,000.

On behalf of the Honourable Ric Mclver, Minister of Municipal Affairs, the extension of the project completion date from August 31, 2020 to March 31, 2022 has been approved. Please indicate your agreement with this amendment by signing where indicated and returning a copy of this letter.

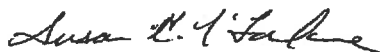
Except for the amendment specified above, all other provisions of the Original Agreement as amended from time to time remain in full force and effect.

We recognize the municipality's commitment to the project and strongly encourage Alberta Beach to complete it by March 31, 2022. As this is the fourth time extension, no further time extensions will be granted. Any funding remaining as of March 31, 2022 must be returned to the Government of Alberta.

If you have any questions or concerns, please contact an ACP Grant Advisor at 780-422-7125 (toll-free 310-0000), or email [acp.grants@gov.ab.ca](mailto:acp.grants@gov.ab.ca).

I look forward to learning of the successful completion of the project.

Yours truly,



Susan McFarlane, Acting Executive Director  
Grants and Education Property Tax

Agreed

\_\_\_\_\_  
DULY AUTHORIZED SIGNING OFFICER

ALBERTA BEACH

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
DATE

**aboffice@albertabeach.com**

---

**From:** Exec. Assistant on behalf of Dan Rude <EA\_DRude@auma.ca>  
**Sent:** March 18, 2021 4:14 PM  
**To:** Kathy Skwarchuk  
**Subject:** AUMA's Cyber Security Services  
**Attachments:** Cyber Security Services - Fact Sheet.pdf

Dear municipal colleagues,

At AUMA, we are always looking for ways to support building strong and resilient Alberta communities. Our dedicated team has recently developed a suite of Cyber Security Services to help strengthen your understanding of cyber security risks, provide protection, and support your recovery & response.

In developing these services, AUMA initiated a trade compliant, public procurement process on behalf of Alberta municipalities as a group purchase, which saves you the time and resources of having to go through an RFP or procurement process.

The suite of Cyber Security Services offered includes several options:

- **Security-as-a-Service** is a turn-key solution for cutting-edge cybersecurity services at a price that reflects your organization's size. This end-to-end security monitoring platform offers insight into the complete picture of your organization's cybersecurity and protects you from potential and actual threats.
- **Managed Detection and Response** is a sophisticated solution to monitor your information technology infrastructure both on-premises and in the cloud. This service proactively monitors devices to prevent malware infection, detects and defuses potential threats in real time, and automates responses and remediation.
- **Threat Risk Assessment** provides valuable insight into the current state of your cybersecurity. Through this service, your organization will build an understanding of where valuable data resides, potential gaps in protection, potential losses from successful attacks, and solutions to address gaps in security.

Supporting our members is the focus of our efforts and our knowledgeable team is happy to speak with you about our new options and additional cyber security supports, including Cyber & Privacy Liability and our Risk Management eLearning modules.

If you have any questions or want to know which options best fit your needs, please e-mail our dedicated team at [clientdevelopment@auma.ca](mailto:clientdevelopment@auma.ca).

Yours truly,

**Dan Rude** | Chief Executive Officer  
**ALBERTA URBAN MUNICIPALITIES ASSOCIATION**

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D: 780.431.4535 | C: 780.951.3344 | E: [drude@auma.ca](mailto:drude@auma.ca)  
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6  
Toll Free: 310-AUMA | 877-421-6644 | [www.auma.ca](http://www.auma.ca)



# Cyber Security Services

powered by  **Stratejm**

Our partner, Stratejm, is the developer of North America's premier Cloud-based Security-as-a-Service.

## Protecting your data has never been more critical.

At AUMA, we are always looking for ways to support building strong and resilient Alberta communities. We've developed a suite of Cyber Security Services to strengthen your understanding of your risks, provide protection, and support your recovery & response.



Our suite of services allows you to choose the options that work for your organization.

### Security-as-a-Service

Security-as-a-Service is a turn-key solution for cutting-edge cyber security services at a price that reflects your organization's size.

This end-to-end security monitoring platform offers insight into the complete picture of your organization's cyber security and protects you from potential and actual threats.



### Managed Detection & Response (MDR)

MDR is a sophisticated solution to monitor your IT infrastructure both on-premises and in the cloud.

This service proactively monitors devices to prevent malware infection, detects and defuses potential threats in real time, and automates responses and remediation.



### Threat Risk Assessment

A Threat Risk Assessment provides valuable insight into the current state of your cyber security.

Through this service, your organization will build an understanding of where valuable data resides, potential gaps in protection, potential losses from successful attacks, and solutions to address gaps in security.



Ask us about our additional cyber security supports, including:

- Cyber & Privacy Liability,
- Cyber Security Awareness eLearning module, and
- coming soon Managed IT Services.



Talk to us about your risks and your security options.

310-AUMA | [tech@auma.ca](mailto:tech@auma.ca) | [auma.ca/tech](http://auma.ca/tech)



**From:** AUMA/AMSC <communications@auma.ca>  
**Sent:** March 30, 2021 3:35 PM  
**To:** aboffice@albertabeach.com  
**Subject:** AMSC Energy News - Federal carbon tax is here to stay



March 30, 2020



Welcome to 2021's first edition of the AMSC energy news.

A major decision was made by the Supreme Court of Canada last week regarding the constitutionality of the Carbon Tax and it is expected to have big impacts on commodity costs (e.g. electricity, natural gas, fuel, etc.) paid by Alberta municipalities. We cover this in detail under "Regulatory Spotlight".

Our Energy team is also hard at work coordinating what is turning out to be our most popular wholesale natural gas procurement to date. In this newsletter you will find valuable information related to natural gas pricing and what to expect for future contracts.

Please do not hesitate to contact us directly at [energy@auma.ca](mailto:energy@auma.ca) if you have any questions about what these market developments can mean to your community and energy budget.

We always look forward to speaking with our members and hope to hear from you!

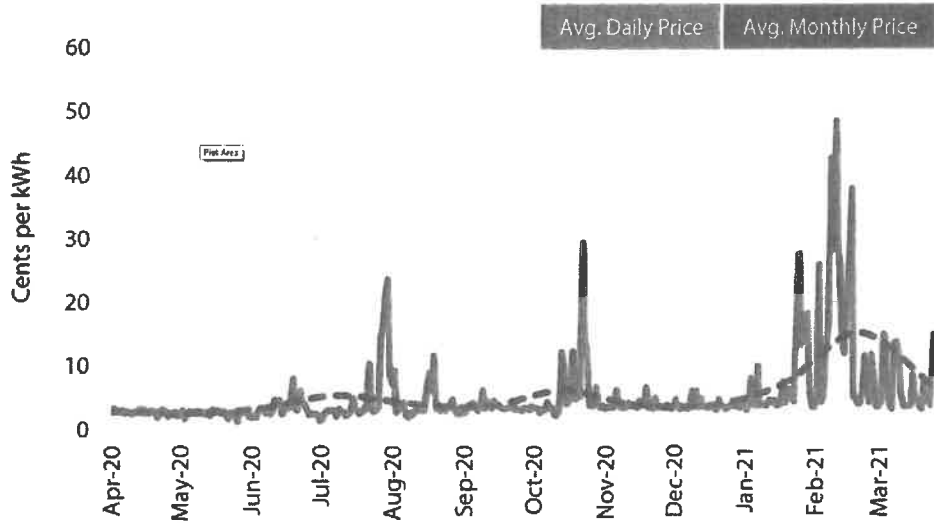
**Dustin Engel**  
**Director, Energy Programs**

### DID YOU KNOW...

AMSC Energy has experienced and expert staff available to assist with energy budget forecasting?

Contact us today!

## POWER MARKET



The all-hours average pool price in Q4 of 2020 was 4.6 cents per kWh, 2% lower than 2019's Q4 average of 4.7 cents. The 2020 year ended at 4.7 cents per kWh, which was a 15% drop from the 2019 all-hours average pool price of 5.5 cents.

A second round of COVID-19 restrictions and closures in November impacted electricity prices in Q4 of 2020. Prior to the closures, demand had actually returned to similar levels as 2019 and electricity prices were climbing. October's average monthly price was 6.1 cents per kWh. In November, the average monthly price dipped to 3.8 cents per kWh and remained unchanged in December.

The first couple of months in 2021 have seen electricity prices rebound significantly due to tighter supply and colder temperatures. January averaged 7.3 cents per kWh and February's price averaged 15 cents!

### Forward Prices

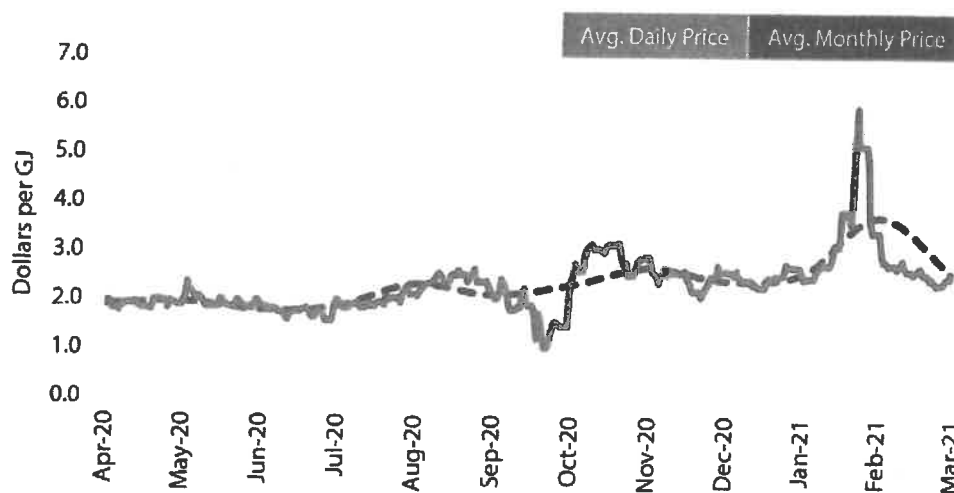
Forward prices for 7x24 products in Q4 of 2020 averaged 5.4 cents per kWh, 8% higher than forward prices in Q3.

Forward Wholesale Electricity Prices		
As of Mar 26, 2021		
7x24 Product		
CAL 2022	6.2	cents per kWh
CAL 2023	5.3	cents per kWh
CAL 2024	5.5	cents per kWh

Contact us for more information on how to qualify for this pricing.

## GAS MARKET

### Natural Gas Market



Natural gas prices have continued their upward trend in Q4 of 2020. Daily market prices for natural gas averaged \$2.51 per GJ in Q4 of 2020, 7% higher than Q4 of 2019.

Colder temperatures in the winter months placed upward pressure on prices. October had the lowest average price at \$2.35 per GJ while November had the highest average price at \$2.72. December averaged \$2.45 per GJ.

High prices have continued into January and February 2021, with February seeing a monthly average price of \$3.78 per GJ, the highest monthly average in over 7 years (i.e. 2014)!

### Forward Prices

Forward prices for calendar years 2022 to 2026 have recently decreased from their highs in Q3 2020. They are currently averaging around \$2.30 per GJ (for flat, non-seasonal products).

Forward Wholesale Gas Prices		
As of Mar 26, 2021		
ICE NGX Natural Gas		
CAL 2022	2.34	dollars per GJ
CAL 2023	2.21	dollars per GJ
CAL 2024	2.21	dollars per GJ
CAL 2025	2.31	dollars per GJ
CAL 2026	2.45	dollars per GJ

Contact us for more information on how to qualify for this pricing.

## Regulatory Spotlight - Federal carbon tax is here to stay

In May 2019, a newly elected UCP government repealed Alberta's carbon levy, formerly implemented under the previous NDP government. The federal government responded by mandating a federal carbon tax in Alberta on January 1, 2020 under the *Greenhouse Gas Pollution Pricing Act*. Alberta joined several provinces in opposing the federal carbon tax, arguing that forcing it on the provinces was unconstitutional. Saskatchewan and Ontario

were both unsuccessful in their respective appellate courts while Alberta’s appellate court ruled that the federal carbon tax was unconstitutional. Both Saskatchewan and Ontario appealed their provincial courts’ decisions to the Supreme Court of Canada. Soon after, Alberta filed a notice of intervention in Saskatchewan’s appeal to the Supreme Court of Canada, joining the legal fight against the federal carbon tax.

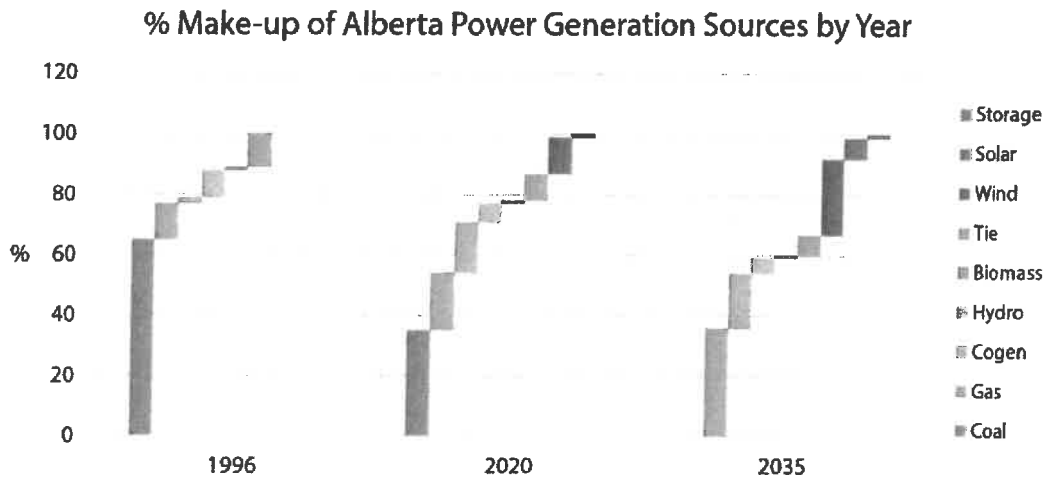
On Thursday, March 25, after nearly a year of deliberation, the Supreme Court of Canada ruled that the federal carbon tax is constitutional. This decision will have a substantial impact on electricity and natural gas costs for consumers in Alberta. Prior to the Supreme Court’s decision, it was unclear whether the federal carbon tax would remain in the province. Had the Supreme Court ruled the federal carbon tax unconstitutional, municipalities in Alberta might have avoided paying the per GJ carbon tax on their natural gas usage. As it stands, the carbon tax will impact municipalities directly by increasing the cost of their natural gas usage year-over-year. In 2020, the federal carbon tax was \$30 per tonne of emissions and made up roughly 20% of the average municipality’s natural gas bill. It is scheduled to increase by \$10 per tonne each year until 2022 when it reaches \$50 per tonne, then increase by \$15 per tonne increments starting in 2023 until it reaches \$170 per tonne in 2030. As such, the carbon tax will significantly increase the costs that municipalities pay for their natural gas consumption. See table below for Carbon Tax details for the next few years:

Start Date	Carbon Tax Price per Tonne of GHG Emissions	Carbon Tax Price per GJ
January 1, 2020	\$20/Tonne	\$1.0499523
April 1, 2020	\$30/Tonne	\$1.5762711
April 1, 2021	\$40/Tonne	\$2.1025899
April 1, 2022	\$50/Tonne	\$2.6289087

The federal carbon tax is also expected to affect consumer power bills. Several generators in Alberta are accelerating their transition away from coal to natural gas to avoid paying higher prices on fuel. However, while natural gas is cleaner than coal with regards to carbon emissions, it remains an emissions intensive source of energy. This means that generators will still be mandated to pay increasingly higher prices on their fuel inputs year-over-year.

In Alberta’s deregulated market, a power plant is incented to generate electricity when the market price is equal to or above its variable cost of generation. For most thermal generators, fuel costs make up the majority of their variable costs. Generators offer their power to the wholesale market, while the Alberta Electric System Operator (AESO) manages the offers and distributes electricity across the province at an hourly basis. It starts with the lowest priced offers and moves up to higher priced offers until demand is met. The last and highest offer sets the market price for electricity. Natural gas is the largest source of electricity generation in Alberta and its share is growing as coal is taken offline (see Figure 1. below). Thermal generators will set the market price when they are needed to meet electricity demand. As such, consumers can expect higher electricity prices as the carbon tax makes natural gas more expensive.

Figure 1.



The AMSC will continue to monitor the situation closely and will ensure that customers are well informed on any updates that may affect their bills. Please [contact us](#) if you have questions concerning Alberta's electricity and natural gas markets or to learn how AMSC helps you manage your future commodity risk.

## AMSC ENERGY MANAGEMENT PROGRAM



AMSC's new Energy Management Program provides energy efficiency and renewable energy solutions to address the concerns of Municipal leadership.

Our energy management services deliver:

- simplified and consolidated workflow to apply technical expertise and implement energy conservation measures to benefit Alberta municipalities
- shovel ready projects that position your municipality to attract provincial and federal funding opportunities and gain access to a variety of financing mechanisms
- lower implementation and investment risk through guaranteed energy savings to ensure project success and lasting benefits, and
- redirected savings to create ongoing benefits for the maintenance and operations of facilities.

Energy Management Services are designed to serve the needs of AUMA Members by delivering projects that are simple, direct, and effective, to the benefit of Alberta municipalities. Our technical partner, Trane Canada ULC, is an industry leader in energy efficiency and innovation.

For more information visit our [website](#) or contact one of our energy management experts at [energymanagement@auma.ca](mailto:energymanagement@auma.ca)

Our Energy Program includes energy procurement at no extra cost, a service that could cost a municipality

**\$10,000/YEAR TO  
\$25,000/YEAR**



Learn more today: [energy@auma.ca](mailto:energy@auma.ca)

## CONTACT US



**Linda Ruth**  
Senior Billing and Customer Care Coordinator



**Jennifer Espanol**  
Customer Care Representative

**We serve communities, not shareholders.**

Have questions? Contact us today:  
[energy@auma.ca](mailto:energy@auma.ca)  
780.433.4431



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**From:** AUMA <communications@auma.ca>  
**Sent:** April 8, 2021 2:01 PM  
**To:** aboffice@albertabeach.com  
**Subject:** AUMA Digest -- Member Requests for Decision to be considered at Spring Municipal Leaders Caucus

April 8, 2021

# AUMA/AMSC DIGEST



- [NEWS](#)
- [MEMBERSHIP](#)
- [BUSINESS SERVICES](#)
- [ADVOCACY](#)
- [EVENTS](#)

## QUICK LINKS

[Our Annual Member Survey Results](#)

[Next Steps for Advocacy on a Provincial Police Service](#)

[Coal Policy Engagement](#)



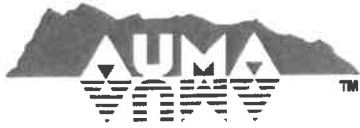
### Member Requests for Decision to be considered at Spring Municipal Leaders Caucus

As part of Spring Municipal Leaders Caucus, next Thursday, April 15, participants will consider three member-submitted Requests for Decisions. Read the member submissions and don't forget register for the upcoming session.



# ADVOCACY UPDATES





## Our Annual Survey Results

Each year, we conduct member surveys on various topics to get meaningful information so we can provide better services, measure member satisfaction, and develop a better understanding of member needs.

We are extremely happy with the results and thank all who took the time to complete the surveys. [See the results](#)

## Next Steps for Advocacy on a Provincial Police Service

After the Feb 17 session, we surveyed attendees about their thoughts on an independent provincial police service. Results indicate a high level of support for retaining the RCMP as Alberta's provincial police service.

Read more about the results and the upcoming feasibility study.



## Update from the Legislature – Apr 8

- Legislature resumes sitting
- The Recall Act
- Keystone XL pipeline

Read the full update [here](#).

## Coal Policy Engagement

The Alberta government launched the Coal Policy Engagement website to gather Albertans' input on a long-term approach to coal development. Complete an online survey to help guide the discussion and kick-start the engagement. **Survey ends April 19.**

## Upcoming EPR Webinars

On April 13, the Recycling Council of Alberta is hosting a webinar on Extended Producer Responsibility impacts and opportunities for Alberta municipalities moderated by City of Calgary Councillor Peter Demong.

## Join the 50-30 Challenge!

Effective diversity and inclusion strategies can help organizations of all sizes advance their goals. Diverse organizations are eight times more likely to achieve better business outcomes. Learn how your organization can commit to workplace diversity by taking the 50-30 Challenge!

## **CASUAL LEGAL: Saving Employers Time and Money – Simplified Employment Standards Variance Applications**

Municipalities have employees in a wide variety of positions and roles, from fire fighters to administrative staff. The relatively rigid structure of the Employment Standards Code requirements often do not lend themselves well to the realities of some of these positions.

## **BUSINESS SERVICES**

### **AESO Bulk and Regional Tariff Redesign**

The Alberta Electric System Operator (AESO) has released its preferred rate design for the Bulk and Regional Tariff redesign. This tariff is how the AESO captures fifty per cent of the costs necessary to pay for investments to the electricity transmission system.

## **GOOD TO KNOW**

The Alberta Community Crime Prevention Association (ACCPA) 2021 virtual conference is open for registrations. Register today to catch the early bird discount that ends April 10. You can [register](#) for the [conference](#) only, or you can take in [pre-conference workshops](#) for just a few dollars more.

The Miistakis Institute is researching how roadside ditches and other marginal lands can be used as pollinator habitats in Alberta. The Institute is surveying municipalities for their feedback to understand better the breadth of the pollinator projects and programs occurring in the province. The [survey](#) will take around five minutes to complete.

WCB-Alberta is inviting employers to participate in an online Effective Disability Management Programs course being offered on April 14 and May 12. Whether you're in the process of setting up a disability management program or want to refine an existing one, this course can help you by providing the foundational skills and knowledge required for a successful program. This course is available to WCB account holders (Alberta accounts) at a 50% discounted rate of \$125. To register, contact Nadia Iwata at 403-205-8051 or [nadia.iwata@wcb.ab.ca](mailto:nadia.iwata@wcb.ab.ca).



Calling all elected officials! Work towards your [Municipal Elected Leaders Certificate](#) by [registering today](#) for EOEP's Regional Partnerships and Collaboration course. The course runs from 5 to 7:30 p.m. on Wednesday May 5, 12 and 19. Visit [eoep.ca](http://eoep.ca) to learn more and register.



**Municipal  
Climate Change  
Action Centre**

## **Renew your recreation centre with energy efficiency!**

Okotoks recently installed two REALice de-aerator systems and upgraded lighting in their recreation facilities. They can expect a reduction of 145 tCO<sub>2</sub>e emissions annually and save \$14,000 in annual energy cost. The best part is, their payback is under two years. The Recreation Energy Conservation Program covered 75% of their costs.

Infrastructure Canada will be providing up to \$1.5 billion in federal funding for community buildings that will support retrofits, repairs or upgrades of existing public buildings and the construction of new public buildings that serve communities across Canada. Municipalities are invited to provide ideas on potential priorities to Infrastructure Canada through the online program development questionnaire.

## **AUMA Public Risk Conference May 3 - 7, 2021 | Daily @ 11 a.m.**

*Join us to learn more about building  
resiliency in your community.*

*Don't risk missing out, register today!*

**VALUABLE LINKS**

**Better pricing is  
on the horizon**



Talk to us about our  
upcoming natural  
gas aggregation.

**Alberta Urban Municipalities  
Association | [auma.ca](http://auma.ca)**

## **JOB POSTINGS**

- Parks Manager
- Utilities Operator
- Planner III/Senior Planner
- Water Treatment Plant Operator
- Utilities Senior Operator
- Utilities Operator 1
- [View more job postings here](#)

## **EASY LINKS**

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AUMA | 300, 8616 51 Avenue, Edmonton, T6E 6E6 Canada

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**aboffice@albertabeach.com**

**From:** Exec. Assistant on behalf of Dan Rude <EA\_DRude@auma.ca>  
**Sent:** April 9, 2021 8:42 AM  
**To:** Kathy Skwarchuk  
**Subject:** 2021 Public Risk Conference Registration

Registration for the 2021 AUMA Public Risk Conference is now open! As this **complimentary event** is being held in conjunction with Emergency Preparedness as well as Health & Safety Week, we will be hosting engaging sessions that explore top-of-mind risk management topics.

The conference is taking place virtually May 3-7 daily with 1-hour sessions starting at 11:00am each day. This Monday to Friday conference will cover a new topic during each 60-minute session. Your registration gets you access to all sessions throughout the week. Can't attend all five sessions? Not a problem! The agenda is designed for attendees to pick and choose which sessions work best for their schedules. By registering, we will keep you in the loop on session updates, any take-away materials or session recordings. You'll also have a chance to win a prize during every session you attend.

- Monday, May 3:** Funding Disasters: A discussion on sustainable disaster funding and risk reduction
- Tuesday, May 4:** Emerging Risk – HR and the changing landscape of relations, complaints, and claims
- Wednesday, May 5:** Keynote Speaker: Dan Gardner – Disruptive Thinking & Emerging Risks
- Thursday, May 6:** Asset Management: A systems approach to manage assets using good planning and workflow
- Friday, May 7:** Cyber Security

Registration is open to all municipal staff and elected officials. As such, please feel free to forward this invitation to any staff that may benefit or be interested in the session topics.

Don't risk missing this event, [register today!](#)

Sincerely,

**Dan Rude** | Chief Executive Officer  
**ALBERTA URBAN MUNICIPALITIES ASSOCIATION**

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca  
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | 877-421-6644 | [www.auma.ca](http://www.auma.ca)



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**From:** AUMA <communications@auma.ca>  
**Sent:** April 14, 2021 10:31 AM  
**To:** aboffice@albertabeach.com  
**Subject:** AUMA Digest -- Economic Resiliency and Recovery Task Force Publishes Final Report

April 14, 2021

# AUMA/AMSC DIGEST



**NEWS**

**MEMBERSHIP**

**BUSINESS SERVICES**

**ADVOCACY**

**EVENTS**

## QUICK LINKS

**Update from the Legislature – Apr 14**

**Board Development Program Interactive Live Webinar Series**

**Last Extended Producer Responsibility (EPR) Webinars on April 20**



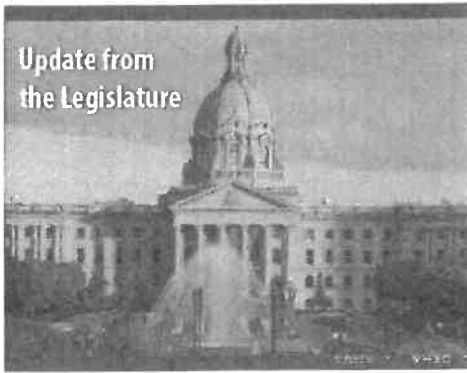
### **Economic Resiliency and Recovery Task Force Publishes Final Report**

The AUMA Board of Directors created the Economic Resiliency and Recovery Task Force last year to engage AUMA members and economic development experts in addressing the challenges caused by the low price of oil and the COVID-19 pandemic.

Read the final report and please attend the Municipal Leaders' Caucus session today (April 14) at 4:00 where we will be discussing the report.



# ADVOCACY UPDATES



## Update from the Legislature – Apr 8

- Bill 56 amending the Local Government Fiscal Framework (LGFF)
- COVID-19 restrictions
- Spring Legislation Status

Read the full update [here](#).

## Board Development Program Interactive Live Webinar Series

In our continued effort to support communities and community-related organizations, we are pleased to host a FREE Board Development Program in partnership with the Government of Alberta's Community Development Unit.



## Last Extended Producer Responsibility (EPR) Webinars on April 20

If you were unable to attend the EPR webinar hosted on April 13, tune in on April 20 to the Exploring EPR Impacts on Waste and Recycling Providers webinar. We will explore EPR impacts on waste and recycling providers.

## CASUAL LEGAL: "You're breaching my rights": A Review of the Charter of Rights and Freedoms

As a result of pandemic safety measures, including those enacted by municipalities in Alberta, there have been many claims and discussions regarding the Charter of Rights and Freedoms. These situations highlight the importance of understanding how the Charter applies to municipalities.

## GOOD TO KNOW

Please take some time to read through the toolkit provided by Alberta Emergency Management Agency for [Emergency Preparedness Week](#) (May 2-8, 2021). Emergency Preparedness Week is a national event and all community leaders are encouraged to get the word out to residents and educate them on [emergency and disaster preparedness](#).



Nominations are now open for the Federation of Canadian Municipalities' annual Ann MacLean Award for Outstanding Service by a Woman in Municipal Politics. The award recognizes retired women municipal politicians who have shown exemplary service to their community and constituents and who have mentored, or are mentoring, women elected to municipal office or women who are interested in running. FCM is accepting nominations until May 1, 2021. Click [here](#) to see more info and the nomination form.

The Crane Rental Association of Canada (CRAC) is hosting a webinar on April 20<sup>th</sup>, 2021 regarding an amendment to the two-year all-terrain cranes pilot project. CRAC is seeking to limit the pilot project to 3-, 4-, and 5-axle cranes and to allow these cranes to operate at permitted pilot project weights. This will restrict larger cranes (6-,7-, & 8-axles) to the current legislated weight restrictions.

[Click here](#) to register for CRAC's webinar and provide feedback on this proposed amendment and the pilot project.

Environment and Climate Change Canada (ECCC) is updating the [National Waste Characterization Study](#) in order to develop information on the current composition of waste collected & sent to landfills. ECCC is kindly asking municipalities that have recently conducted a waste characterization study to share their data. Please contact [ec.ges-dechets-ghg-waste.ec@canada.ca](mailto:ec.ges-dechets-ghg-waste.ec@canada.ca) for more information.



**Municipal  
Climate Change  
Action Centre**

## Calculate your energy savings with the Lighting Calculator

The [Village of Edgerton](#) recently completed a [lighting retrofit](#) at their local ice rink. The Village will start saving \$1,740 a year after the project's two-year pay back period. Here's what Kaylan White, Mayor of the Village of Edgerton had to say about [completing a light retrofit](#) with funding from the [Recreation Energy Conservation Program](#):

*"The Village of Edgerton prides itself on finding new ways to increase efficiencies and partnering with the Municipal Climate Change Action Centre to upgrade the Edgerton Arena's lighting to LEDs is a great example of that initiative. LEDs create a brighter environment and reduces the yearly facility costs, which keeps fees low and puts more money back into our Arena for other projects." - Kaylan White, Mayor, Village of Edgerton*

Use the [Lighting Calculator](#) to discover potential energy savings and the rebate you could receive. Use the calculator to estimate savings without the need for a Scoping Audit or Engineering Study. Calculate your savings today!



# AUMA Public Risk Conference May 3 - 7, 2021 | Daily @ 11 a.m.

*Join us to learn more about building  
resiliency in your community.*

*Don't risk missing out, register today!*

## VALUABLE LINKS

Discover 24/7/365 access  
to our Employee & Family  
Assistance Program.  
Now and always.



Learn more:  
[benefits@auma.ca](mailto:benefits@auma.ca)

Alberta Urban Municipalities  
Association | [auma.ca](http://auma.ca)

### JOB POSTINGS

- Planning & Development Assistant
- Municipal Energy Coordinator
- Council Executive & Research Assistant
- Town Manager (Chief Administrative Officer)
- Social & Community Investment Analyst
- Planning and Development Officer
- View more job postings [here](#)

### EASY LINKS

Subscribe to our other valuable e-mail services

- AUMA Job Postings
- News Clippings
- Weekly Digest
- Not-for-profits Quarterly Newsletter



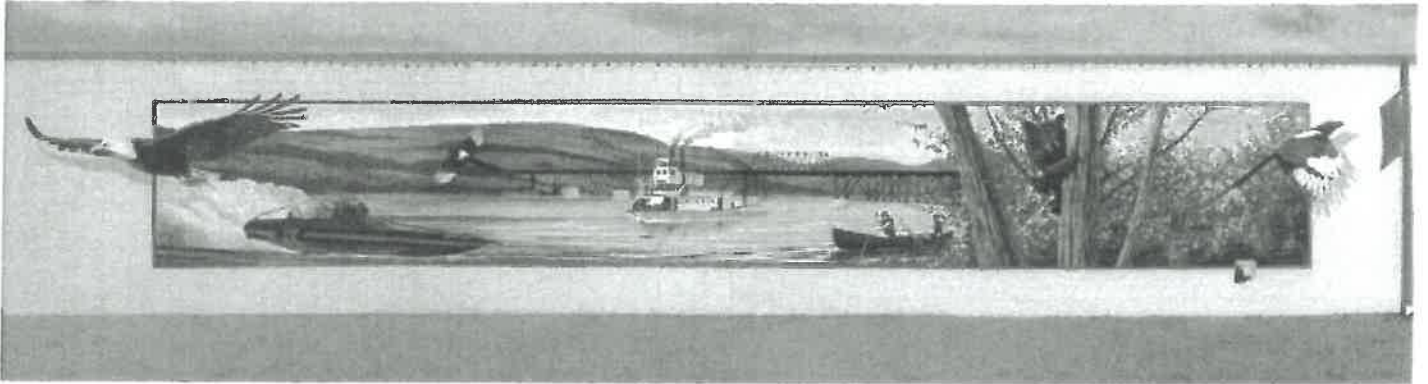
AUMA | 300, 8616 51 Avenue, Edmonton, T6E 6E6 Canada

[Unsubscribe aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)

**aboffice@albertabeach.com**

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**From:** al thomas <allan750@hotmail.com>  
**Sent:** March 28, 2021 6:53 PM  
**To:** aboffice@albertabeach.com  
**Subject:** Community Murals



Hello, my name is Allan Thomas and I have a company from Edmonton called Flying Colors Mural & Design that specializes in hand painted murals. We have worked on many projects for municipalities including recreation centres and water reservoirs.

Last season we completed three murals for the town of Peace River as part of a beautification project, it was a very rewarding experience for us especially since it was during the Covid pandemic and we got to see just how important murals can be for the people in their communities.

Could you keep our name on file so we could have the opportunity to discuss murals with you if Alberta Beach decides to get any artwork done.

We have the Peace River murals on our website at [www.flyingcolorsmurals.com](http://www.flyingcolorsmurals.com) , if you have any questions or want to see any more examples of municipal work we have done please let me know.

Thank you,

Allan Thomas  
(780)975-7316  
allan750@hotmail.com

**aboffice@albertabeach.com**

---

**From:** Ash Info <info@ash.ca>  
**Sent:** April 6, 2021 11:59 AM  
**To:** aboffice@albertabeach.com  
**Subject:** ASH Municipal Update April 2021



Chief Administrative Officer Kathy Skwarchuk  
Alberta Beach  
PO Box 278  
Alberta Beach AB

April 6, 2021

Dear Chief Administrative Officer Skwarchuk;

**RE: ASH Municipal Update April 2021**

**Municipal action to reduce youth vaping: Panel discussion**

Register for our [free panel discussion](#) on Tuesday, April 27 at 12:00 pm MT

Youth vaping has exploded over the past few years with over 400,000 youth vapers identified in the last Canadian Student Tobacco, Alcohol and Drug Survey conducted in 2019. By vaping, these youth are risking nicotine addiction and they are more likely to start smoking. Policy makers at all government levels can help reduce youth vaping with proven strategies that have been effective in reducing youth smoking.

Municipalities can help to reduce youth vaping and smoking by creating more smoke-free public spaces to help reduce social modeling to children and youth. Modeling is an essential element of childhood development and youth are heavily influenced by social cues. The more that young people are exposed to smoking and vaping, the more likely that they are to become smokers and vapers themselves.

Municipalities across Canada are passing bylaws to expand restrictions on public smoking and vaping. These restrictions extend to many outdoor spaces including parks, playgrounds, sports fields, skate parks, outdoor rinks, trails, beaches and public events. Many of these bylaws place uniform restrictions on the smoking and vaping of any substance to maximize protection and to simplify enforcement.

Your municipality can play an active role in reducing youth vaping and smoking by extending your smoking and vaping restrictions to more outdoor public areas.

Please join our [free panel discussion](#) on Tuesday, April 27 at 12 pm MT to hear from municipal leaders from across Western Canada who have implemented effective smoking and vaping bylaws to help keep kids tobacco and nicotine-free.

**Municipal restrictions on cannabis, tobacco and nicotine consumption often vary**

Many municipalities have placed stronger restrictions on cannabis consumption than those placed on smoking tobacco or vaping nicotine. However tobacco use kills over 50 times more Canadians than cannabis use and it is difficult to justify stronger restrictions on cannabis from a public health perspective.

ASH recommends that governments align smoking and vaping restrictions on all substances for the following reasons:

- To provide maximum protection for children and youth from social modeling.
- To provide nonsmokers with uniform protection from secondhand smoke.
- To ensure that all legal drug use is regulated in a clear and consistent manner.
- To simplify enforcement since it is often difficult to detect what is smoked or vaped.

Municipalities can often enhance their smoking and vaping bylaws simply by aligning these restrictions with municipal or provincial regulations on cannabis consumption. This simple measure can improve public health, better protect children and youth and promote health equity.

### **ASH model smoking bylaw**

ASH has developed a model smoking bylaw for municipalities which extends to all public recreation spaces including parks, playgrounds, sports fields, outdoor rinks, pools, splash pads, skate parks and public events. The model bylaw also covers hookah bars, hotel and motel guest rooms, group living facilities and public housing units. The model bylaw also places uniform restrictions on any substance that can be smoked or vaped to provide maximum protection and to simplify enforcement.

Please visit our online [policy hub](#) for [various resources](#) on how to create more smoke-free spaces in your community including charts of existing bylaws, fact sheets, resource guides, and a [progress dashboard](#) to compare your bylaw with other municipalities.

-----  
[Action on Smoking & Health \(ASH Canada\)](#)

PO Box 52117 RPO Garneau

Edmonton AB T6G 2T5

Tel: 780-426-7867

Email: [info@ash.ca](mailto:info@ash.ca)

Please reply if you would like to be removed from this listing.

**aboffice@albertabeach.com**

---

**From:** Delano, Paul <Paul.Delano@atco.com>  
**Sent:** April 6, 2021 9:05 PM  
**To:** aboffice@albertabeach.com  
**Subject:** ATCO Natural Gas franchise revenue forecast update  
**Attachments:** Alberta Beach.pdf

Dear Ms. Kathy Skwarchuk, Chief Administrative Officer

Please see the attached letter from ATCO outlining some rate change information which may affect your Franchise revenue forecast for 2021. While this letter outlines the recommendations put forward by ATCO, all rates and collection timeframes are subject to AUC approval.

Regards,

Paul Delano, P. Eng.  
Manager, Edmonton Region Field Operations  
Natural Gas

C. 780 504 4279

A Sherwood Park Operations Centre, 240 Portage Close, Sherwood Park, AB Canada T8H 2R6

[ATCO.com](#) [Facebook](#) [Twitter](#) [LinkedIn](#)



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March 31, 2021

Alberta Beach  
 PO Box 278  
 Alberta Beach, AB, T0E 0A0

Dear Ms. Kathy Skwarchuk, Chief Administrative Officer

**Re: ATCO Gas and Pipelines Ltd. - 2021 Franchise Fee Distribution Revenue Forecast**

In the fall of 2020, ATCO provided Alberta Beach a forecast of the 2021 franchise fee revenue anticipated as part of our natural gas Franchise Agreement. We are writing today to outline a number of items that have affected that forecast and provide you with an updated franchise revenue forecast for 2021.

There are numerous factors that routinely impact the forecast during any given year, such as, number of customers, natural gas usage and rate changes. We wanted to highlight a couple specific elements contributing to your updated franchise revenue forecast.

ATCO undertook an initiative to mitigate the rate increases for 2021 for our customers to support families and businesses during the COVID-19 pandemic. We were successful in implementing a rate relief program (approved by the AUC) which deferred the formulaic distribution base rate increases at the beginning of 2021. This deferral will result in a delayed timing for the collection of these rate increases which will be partially collected in the latter half of 2021, the first half of 2022 and the remainder collected commencing in 2023 to mitigate the hardship on the Alberta end use customers.

While this rate relief causes a temporary reduction in the franchise revenue forecast for 2021, that reduction was partially offset by an increase to flow through transmission rates and higher usage due to the cold weather in most areas of the Province in February. Taking this into account, we are providing you with a revised forecast that varies -5.5% from the original forecast we provided in August of 2020.

**Please be aware that we expect to recover the deferred revenue in future years as outlined above and you will receive the franchise fees on that revenue as it is collected resulting in higher revenue in future years.**

	Franchise Revenue Forecast (\$)		Variance	
	August 2020 Letters 2021 Franchise Revenue Forecast (\$)	Revised 2021 Franchise Revenue Forecast (\$)	Variance (\$)	Variance (%)
Municipality				
Alberta Beach	33,264	31,439	(1,825)	-5.5%

Please note these are estimated revenues based on best available information at this time and can be further impacted by any number of items.

Should you have any questions or concerns on the revised 2021 forecast, please contact the undersigned and we will be happy to set up a meeting to discuss the forecast and any questions you may have around potentially adjusting your franchise fee percentage.

Sincerely,



**Paul Delano**

Manager, Edmonton

ATCO Natural Gas Division

**aboffice@albertabeach.com**

---

**From:** Renate Burwash <renate@gatewayassociation.ca>  
**Sent:** April 14, 2021 6:04 PM  
**Subject:** Please join us for the 8th Annual Mayor's Event  
**Attachments:** MayorsEvent2021Registration PDF.pdf; Mayorsevent2021 JPG.jpg; MayorsEvent2021 PNG.png

Dear Mayors,

Please join us for the 8<sup>th</sup> annual (and first ever virtual) **Mayor's Event** themed "**Business Resiliency through Community and Inclusion**".

This annual event is an opportunity to hear from local politicians and forward-thinking business leaders from across the province who come to connect with others who support diversity and inclusion in the workplace and the community. Along with the opportunity to network, the yearly event is an opportunity to build momentum, leadership, and to learn from other employers and leaders who advocate for and, hire inclusively.

**"Business Resiliency through Community and Inclusion"**

**Online Event: May 14, 2021 11:30-1:30**

**Tickets: \$10 each or a virtual table of 6 for \$50**

**BUY YOUR TICKETS HERE!**

**This year's program includes:**

- Mayoral Welcome- Mayor Heron, Mayor of St. Albert
- Keynote speech -Inclusion Champion-Chantelle Painter, HR Recruitment & Engagement Manager, The Brick  
Chantelle will share The Brick's commitment to Diversity & Inclusion and their inclusive recruitment and workplace culture strategies they use.
- Panel discussion with Capital Region Mayors "**Business Resiliency through Community and Inclusion**". Moderated by MacEwan University.  
This Panel of Mayors will discuss their thoughts on how to continue to support more inclusive communities and workplaces and they will share some of the ways this is being done in their own communities including any new initiatives they have implemented or are planning.
- Closing remarks and Mayor's video messages.
- Networking opportunities.

**Event Partners & Sponsors:**

Capital Region Mayors  
Capital Region Chambers of Commerce  
Pan Disability Connection  
Baat Cheet Films  
MacEwan University  
The Brick



*Gateway Association hosted the first Mayor’s Luncheon in partnership with the City of St. Albert as part of the city’s legacy after they held the 2012 Special Olympics Canada Winter Games.*

*Previous themes have included:*

- *Celebrating Inclusion in Business*
- *Creating inclusive Workplace Cultures*
- *Navigating Complex Relationships in Business*
- *Achieving Diversity Through Great Partnerships*
- *The Business Case for Inclusion and Workshop*
- *Honoring Inclusive Employers and Celebrating Innovation*
- *Leaders of Diversity and Inclusion*

**For more information please do not hesitate to contact Renate Burwash, Director of Diversity and Inclusion at Gateway Association: [renate@gatewayassociation.ca](mailto:renate@gatewayassociation.ca)**

**#mayorslunch2021**

**@gatewayassocAB**

Warmly,

**Renate Burwash (she/her)**

Director, Diversity & Inclusion Consulting

Gateway Association

Cell: 780.222.9633

[Renate@gatewayassociation.ca](mailto:Renate@gatewayassociation.ca)



Gateway is located in ᐱᕐᕈᑦᐱᕐᕈᑦ (Amiskwacîwâskahikan) on Treaty 6 territory, the territory of the Papaschase, and the homeland of the Métis Nation.

***Proud Recipient of the 2019 Premier’s Council of the Status of Persons with Disabilities Award of Excellence in Employment***



# Mayor's Luncheon

*"Business Resiliency Through  
Community and Inclusion"*

Each year since 2012, Gateway Association hosts a Mayor's Luncheon in partnership with Mayors and forward-thinking business leaders from across Alberta, with the goal of promoting Diversity & Inclusion through the voices of our community leaders.

**This year, join us at the 8th annual, and 1st ever virtual,  
Mayor's Event:  
"Business Resiliency through Community and Inclusion".**

Network, and interact with Alberta Mayors, business leaders, voices of self-advocates, and other community members who continue to successfully demonstrate leadership in creating diverse and inclusive workplaces. Listen to this year's panel of Mayors to learn about their commitment to diversity and inclusion in their communities.

**May 14th, 2021 11:30 - 1:30**

[Click Here to Register](#)



**aboffice@albertabeach.com**

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**From:** Alberta Volunteer Awards <ABVolunteerAwards@gov.ab.ca>  
**Sent:** April 8, 2021 3:17 PM  
**To:** Alberta Volunteer Awards  
**Subject:** Call for Nominations – 2021 Stars of Alberta Volunteer Awards  
**Attachments:** 2021 Stars of Alberta Nomination Form.pdf; 2021 -Stars-of-Alberta-Awards-poster.pdf



### **Call for Nominations – 2021 Stars of Alberta Volunteer Awards**

Our communities are made stronger, more inclusive and welcoming places to live, work and raise a family thanks to indispensable contributions of Alberta's volunteers. Each day, these remarkable Albertans freely give of their time and talents to make a difference in the lives of neighbours, friends, and people they may never meet. They are the driving force behind the recreational, cultural, and social programs and facilities that are at the heart of strong, vibrant communities.

Alberta's government is proud to honour the contributions of Alberta's amazing volunteers and celebrate their achievements through the presentation of the annual Stars of Alberta Volunteer Awards. You can help recognize the remarkable volunteers in your community by submitting a nomination, and by encouraging local organizations and individuals to do the same.

Nominations for the 2021 Stars of Alberta Volunteer Awards are now open and I encourage you to submit the names of those remarkable volunteers in your organization, school, and community. Nine awards will be presented this year, two in each of categories of youth, adult, and senior. In the Breaking Barriers category, three awards will be presented to outstanding volunteers for their volunteer activities, advocacy and/or leadership addressing racism, advocating for LGBTQ2S+ inclusion, and fighting gender discrimination in their communities. I encourage you to share the stories of how volunteers are making your community a better place, one good deed at a time.

The Stars of Alberta Awards ceremony will take place on December 3, 2021, to coincide with International Volunteer Day, which falls on Sunday, December 5, 2021.

Detailed information, including a nomination form and a downloadable promotional poster suitable for printing or placement on your community website, is on the Stars of Alberta website at [www.alberta.ca/stars-of-alberta-volunteer-awards.aspx](http://www.alberta.ca/stars-of-alberta-volunteer-awards.aspx). The deadline for nominations is Wednesday, September 15, 2021.

Thank you for your support of Alberta volunteers and the Stars of Alberta Volunteer Awards!

Sincerely,

Leela Sharon Aheer

Minister of Culture, Multiculturalism and Status of Women

Classification: Protected A



## 2021 Stars of Alberta Volunteer Awards

The Stars of Alberta Volunteer Awards honour extraordinary Albertans whose volunteer achievements have contributed to the well-being of their community and fellow community members. There are nine awards, two in each category of youth, adult and senior and three for the Breaking Barriers award. The awards are presented annually on or around International Volunteer Day, December 5.

### Award Criteria

A nomination can only be under one category.

Albertans who meet the following criteria in the youth, adult or senior category are eligible for the Award:

In the Breaking Barriers category, Albertans who demonstrate achievements, contributions or leadership in one or more of the following areas are eligible for the Award:

### Nomination Checklist

Submissions for the 2021 Stars of Alberta Volunteer Awards must include the following:

- Letter of Nomination submitted by the nominator (provided in a separate attachment);
- Completed Nomination Form signed by the nominee;
- Completed Critical Information (detailed responses to the requested points one through nine in a separate attachment); and
- 1 or 2 Reference Letters (recommended)

#### *Freedom of Information and Protection of Privacy Act (FOIP)*

The personal information that is provided in the nomination submission about the nominator and the nominee is collected under the authority of section 33(c) of the *Freedom of Information and Protection of Privacy Act* and is protected by the privacy provisions of that Act. The information will be used for the purpose of administering the Stars of Alberta Volunteer Awards program and to select and publicize the achievements of the award recipients.

**DEADLINE FOR NOMINATIONS:  
WEDNESDAY, SEPTEMBER 15, 2021**

Award nominees and their nominators will be notified in writing of the selection committee's decision in November 2021.



# 2021 Stars of Alberta Volunteer Awards Nomination

Protected A (when completed)

**Category:**

- Youth (up to 24 years of age)  Adult (age 25-64)  Senior (age 65 and over)

**Breaking Barriers:**

- Anti-racism  LGBTQ2S+ Inclusion  Fighting Gender Discrimination

**Nominee:**

First Name

Last Name

**Mailing Address and Contact Information:**

Street Address

City or Town

Province

Postal Code

Daytime Telephone Number

Cell Phone Number

Email

**Nominee or Nominee's Parent / Guardian (for nominees under 18 years of age) must sign and agree to the following:**

I have read the complete nomination submission and certify that it accurately describes my and/or my child's volunteer and community work. I agree that it may be provided by the nominator to Alberta Culture, Multiculturalism and Status of Women, and that Alberta Culture, Multiculturalism and Status of Women may collect the information on that basis, so that I/my child may be considered for the Stars of Alberta Volunteer Awards. I also agree that Alberta Culture, Multiculturalism and Status of Women may contact the references who are identified in this submission to verify the information provided or to seek additional related information from them. Should I/my child be selected for the Award, I consent to the use and disclosure of my and/or my child's personal information (including photographs, video, name and quotation) as necessary, without compensation, for awards-related publicity and promotion of volunteerism.

\_\_\_\_\_  
Signature

**Nominator:**

Organization

First Name

Last Name

**Mailing Address and Contact Information:**

Street Address

City or Town

Province

Postal Code

Daytime Telephone Number

Cell Phone Number

Email

\_\_\_\_\_  
Signature

**CRITICAL INFORMATION:**

*This information should be provided in a separate attachment.*

Note: \*"Community" includes location of volunteer work, e.g. town, neighborhood or municipality, OR an area of volunteer focus, e.g LGBTQ2S+, Youth

**REFERENCE LETTER**

In order to strengthen the nomination, please provide 1 or 2 detailed reference letters (provided in a separate attachment). The letters must include the following:

- Full name and contact information (email, phone number, organization and location) of the individual providing the reference.

A detailed description of:

- How you know the nominee and how long you have known them,
- The length of time you have been acquainted with their volunteer efforts,
- Details of their volunteerism (where they have volunteered, length of service, details around the role they are performing),
- What characteristics make them a good candidate for this award,
- How their volunteerism has benefited the community, and
- Why you believe this individual should be a recipient of this award.

## 2021 Stars of Alberta Volunteer Awards

For additional information visit:  
[www.alberta.ca/stars-alberta-volunteer-awards.aspx](http://www.alberta.ca/stars-alberta-volunteer-awards.aspx)

Or contact Alberta Culture, Multiculturalism and Status of Women at

780-910-8902 (toll-free by first dialing 310-0000)  
or [ABVolunteerAwards@gov.ab.ca](mailto:ABVolunteerAwards@gov.ab.ca)

### GUIDELINES\*

The Stars of Alberta Volunteer Awards program is run in accordance with the following guidelines:

- Abide by the guidelines that govern the Stars of Alberta Volunteer Awards.
- Participate in the awards program and in the nomination process.

*\*Guidelines are subject to amendment by Alberta Culture, Multiculturalism and Status of Women.*



2021

STARS OF ALBERTA

VOLUNTEER

*Awards*



**Share their stories... inspire others!**

Tell us about a remarkable volunteer by nominating them for a Stars of Alberta Volunteer Award in the Youth, Adult, Senior, or Breaking Barriers category!

Deadline for nominations **September 15, 2021**

[alberta.ca/stars-awards](http://alberta.ca/stars-awards)

**780-910-8902** (toll-free first by dialing 310-0000)

[ABVolunteerAwards@gov.ab.ca](mailto:ABVolunteerAwards@gov.ab.ca)

*Alberta*

# 2021

STARS OF ALBERTA  
VOLUNTEER

# Awards



## Have you heard about...

- The volunteer who shifted his efforts during COVID to run a free outdoor community food bank, while also delivering food hampers to those in self-isolation.
- The passionate volunteer advocate for LGBTQ2S+ rights who established a prominent LGBTQ2S+ refugee-serving organization to provide outreach, mentoring, and group activities to support newcomers.
- The local vet who helped to raise funds for playgrounds, organized field trips for local seniors, and during COVID, used her social media skills to promote local businesses
- The community volunteer who organized the local community music festival and also performed in her free time at the seniors' centre and community hospital.

Tell us about a remarkable volunteer by nominating them for a Stars of Alberta Volunteer Award in the Youth, Adult, Senior, or Breaking Barriers category! *Share their stories...inspire others!*

Deadline for nominations  
**September 15, 2021**

[alberta.ca/stars-awards](http://alberta.ca/stars-awards)  
**780-910-8902** (toll-free first by dialing 310-0000)  
[ABVolunteerAwards@gov.ab.ca](mailto:ABVolunteerAwards@gov.ab.ca)

13.w

**aboffice@albertabeach.com**

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**From:** lorna porter <eastendbus@gmail.com>  
**Sent:** March 25, 2021 10:25 AM  
**To:** undisclosed-recipients:  
**Subject:** EEB  
**Attachments:** ANNUAL MEETING POSTER.docx

Good Morning,

Please find attached the notice of the Annual Meeting for Lac Ste. Anne East End Bus Society.

At the meeting, directors share the societies insights with stakeholders regarding the past year's performance, strategies and outlook going forward. This will allow interested parties to gain higher understanding and stay invested in the operations of Lac Ste. Anne East End Bus Society in the following year.

Due to AHS protocol those who would like to attend will be done through a virtual format. Please RSVP by Wednesday, April 14<sup>th</sup> 2021 if you would like the virtual link sent to you. If you need further information please feel free to contact me.

Thank you and please stay safe.

--

**Lorna Porter**

Seniors Event Coordinator

Lac Ste. Anne East End Bus Society

780 905-3934

[eastendbus@gmail.com](mailto:eastendbus@gmail.com)

Facebook: Lac Ste. Anne East End Bus Society

**LAC STE. ANNE**  
**EAST END BUS**  
**SOCIETY**

**2021 Notice of Annual Meeting**

To be held on Wednesday, April 21<sup>st</sup>, 2021

A notice convening the Annual Meeting of Lac Ste. Anne East End Bus Society to be held at 10:30 am all visitors are invited to join through a virtual format.

Please RSVP to Lorna Porter at [eastendbus@gmail.com](mailto:eastendbus@gmail.com) by Wednesday, April 14<sup>th</sup>, 2021 if you would like to join the virtual meeting.

**aboffice@albertabeach.com**

cc: FB/Twitter

---

**From:** admin@makadiffsports.org  
**Sent:** April 1, 2021 5:55 PM  
**To:** admin@makadiffsports.org  
**Subject:** NEWS RELEASE: Community Sport Participation "RESTART" Grant Program  
**Attachments:** Makadiff Restart News Release 2021.pdf; Makadiff Restart Program Guidelines 2021.pdf

Please see below and attached News Release and Program Guidelines for the Makadiff Sports RESTART Grant Program.



## Community Sport Participation “RESTART” Grant Program NEWS RELEASE

**Makadiff Sports, a privately funded provincial not-for-profit organization, is pleased to announce a “Community Sport Participation RESTART Grant Program” (RESTART Program) to assist the Alberta community sport sector for purposes of rebuilding and restarting community sport participation development endeavors throughout the province – to pursue a positive, inclusive landscape that promotes opportunities for healthy, lifelong engagement with sport.**

COVID-19 has significantly impacted community sport organizations in Alberta – as stated by the SPORT FOR LIFE Society (2020):  
“99% of Alberta sport organizations have been impacted by COVID-19 ... Alberta organizations reported experiencing decreased revenue from sales of goods, membership and participation fees, fundraising and sponsorships.”<sup>1</sup>

The RESTART Program will offer targeted financial support totalling \$300,000 to eligible grassroots sport organizations to assist in their recovery from the impacts of COVID-19 and in their preparation for a safe and proper 2021 recommencement of community sport during and post-pandemic.

The objectives of the RESTART Program and grant funding levels are:

- i. To support a COVID-safe and responsible return to community sport activities - \$1,000 grants.
- ii. To help stabilize and sustain the continued delivery of community sport development services - \$2,500 grants.
- iii. To support innovative “restart” projects/initiatives that will creatively enhance and advance mass sport participation at the grassroots level - \$6,000 grants.

The Makadiff Sports Board of Directors believes that the available dollars will be beneficial and truly “make a difference” at the local grassroots community level of sport participation. In this regard, Makadiff Sports Board Chair Doug Mitchell states “this RESTART Program should assist in a tangible way to ease or remedy some local community sport start-up circumstances in 2021 as well as encourage and facilitate innovation in the resumption of community sport activities.”

Makadiff Sports wishes to extend its best wishes and encouragement to all Alberta sport and recreation organizations which seek to improve the lives of Albertans through active sport and recreation – the benefits of which are both critical and timely to the physical, mental, social and emotional health and wellbeing of our citizens.

The opportunity to apply for RESTART Program grants will open on **Thursday, April 1st, 2021** and will close on 5:00pm (MST) **Monday, May 31st, 2021**.

For more detailed information on the RESTART Program please refer to the Makadiff Sports website: [www.makadiffsports.org](http://www.makadiffsports.org). Please pass on this grant information to other prospective community sport organizations.

**MAKADIFF Sports Board of Directors, March 2021**

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<sup>1</sup>Impacts of COVID-19 on local sports organizations – Alberta Report; 2020; Sports for Life Society

**Alberta Beach Village Office**

cc: Council

**From:** municipalservicesandlegislation@gov.ab.ca  
**Sent:** April 15, 2021 9:42 AM  
**To:** Kathy Skwarchuk  
**Subject:** Supporting Alberta Businesses

Dear Mayors and Reeves and CAOs:

As you all know, the COVID-19 pandemic continues to pose a challenge to Albertans and our communities. The impacts have been significant on individuals, community organizations, local and provincial governments, and our private sector job creators. With your continued help, we are getting closer to coming through this unprecedented situation, and I want to thank you for the tremendous work you have been doing at the local level to support your residents and the business community.

While our vaccination efforts offer a light at the end of the tunnel, we still have some work to do. It continues to be critical for all levels of government to work together to support our citizens, communities, and business sectors. As we work to reverse the economic impacts of the pandemic, we are counting on all municipalities to continue to be part of the solution, and to do everything reasonable within their respective authorities to facilitate and encourage renewed economic activity.

I want to encourage every municipal council to continue to work diligently to remove barriers to economic activity, economic renewal and the jobs that will be created as a result. Wherever you can reasonably and appropriately streamline approval processes and requirements, please do so. For example, I know that our hospitality industry is extremely interested in pursuing opportunities to open and operate patios, as a safe and approved means of serving customers even while public health restrictions remain in effect. I know that there are municipalities who have already streamlined their permitting process – for example, the City of Calgary has significantly streamlined the patio approval process, and has installed 77 patios on public land already, with more to come, while the City of Red Deer is allowing businesses to install and operate patios while the permitting process is still underway. These initiatives are examples of the key support that municipal governments can provide to local businesses – especially given our all-too-short patio season.

Whether it be patio use or any of the numerous other initiatives that are brought to your attention, I encourage you to act decisively, quickly, creatively, and with regard for the critical importance of rejuvenating our economy and creating employment opportunities for Albertans.

Sincerely,

Ric McIver  
Minister

**Alberta Beach Village Office**

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**From:** MGB Mail <mgbmail@gov.ab.ca>  
**Sent:** April 9, 2021 12:04 PM  
**To:** MGB Mail  
**Subject:** Land and Property Rights Tribunal  
**Attachments:** Amalgamation Fact Sheet.pdf  
  
**Sensitivity:** Personal

Good afternoon, (you have been Bcc'd)

Legislation creating the Land and Property Rights Tribunal will be proclaimed on June 2, 2021, the final step in the amalgamation of the Land Compensation Board, Municipal Government Board, New Home Buyer Protection Board and Surface Rights Board. The rights of parties who currently have applications or appeals with the Boards will not be impacted, nor will our contact information change.

This amalgamation will allow us to continue building on the 2016 administrative amalgamation of the Boards, a hugely successful endeavour that generates over \$500,000 of annual savings for Albertans. By amalgamating, we will reduce the overall footprint of government and parties benefit by having a larger pool of experienced members who can be assigned where the need is greatest. I'm excited about this amalgamation, as I believe it will position us to serve our stakeholders better. The attached Fact Sheet has additional information about the amalgamation, which I hope you find helpful.

Sincerely,

*Susan McRory*

Chair  
Land Compensation Board, Municipal Government Board  
New Home Buyer Protection Board, Surface Rights Board

Classification: Protected A



# Land and Property Rights Tribunal - Fact Sheet

Legislative Amalgamation of the Land Compensation Board (LCB), Municipal Government Board (MGB), New Home Buyer Protection Board (NHBPB) & Surface Rights Board (SRB)

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## Background

The LCB, MGB, NHBPB, and SRB are independent, quasi-judicial tribunals that make decisions about land planning, property assessment and compensation disputes involving land expropriations and surface leases.

These boards were administratively amalgamated in 2017 as part of a government-wide review of all Agencies, Boards and Commissions. This involved having a common Chair to oversee all four boards, sharing administrative staff and a common location. These changes generated annual cost savings of approximately \$500,000.

## What is changing?

The LCB, MGB, NHBPB and SRB will be amalgamated into the **Land and Property Rights Tribunal (LPRT)** pursuant to the *Land and Property Rights Tribunal Act*. This legislation was introduced under *Bill 48, the Red Tape Reduction Implementation Act, 2020*. Bill 48 received royal assent on December 09, 2020.

This will consolidate the jurisdiction and administration of these boards into one entity, the LPRT.

## When will the amalgamation take effect?

The LPRT will come into existence on **June 02, 2021**, replacing the LCB, MGB, NHBPB, and SRB.

## Why are these boards being amalgamated?

The LPRT is being created as part of the next phase of the administrative amalgamation to further streamline services, improve efficiency and reduce costs.

## Key Highlights

Board members of the LCB, MGB, NHBPB and SRB will become members of the LPRT.

The LPRT will have common rules of procedure and Mandate and Roles to simplify and streamline processes for parties.

Having a larger pool of board members to assign to proceedings improves the flexibility to respond to shifting workloads and the tribunal's ability to retain the best and most experienced members.

This change will not affect rights of parties or existing applications or appeals so anyone who has already submitted materials won't have to take any additional steps.

Contact information for the LPRT has not changed. The LPRT will retain email addresses and phone numbers of the LCB, MGB, NHBPB, and SRB until further notice.

## Questions?

Please contact Mike Hartfield, Director at (780) 427 2444. Toll free: 310-0000.

[aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)

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**From:** NSWA <[water@nswa.ab.ca](mailto:water@nswa.ab.ca)>  
**Sent:** March 18, 2021 10:30 AM  
**To:** Jim  
**Subject:** Do you live in a watershed?



**NSWA**  
NORTH SASKATCHEWAN  
WATERSHED ALLIANCE

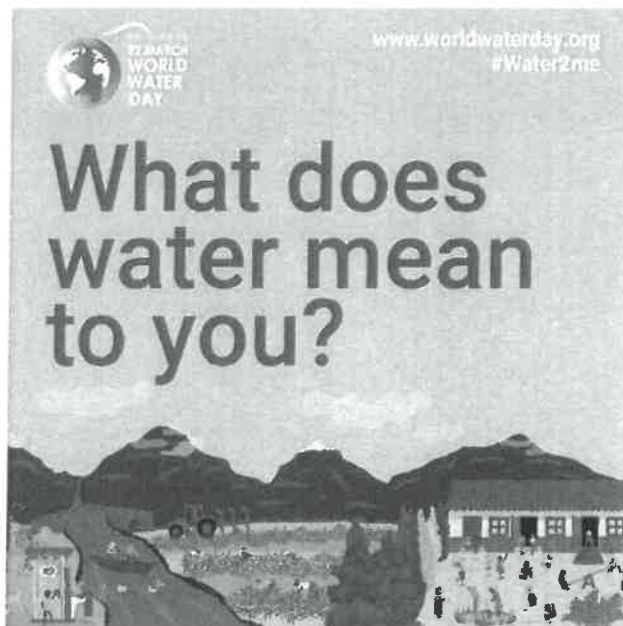


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## ***IN STREAM NEWSLETTER***

**MARCH 2021**

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**Did you know that Canada has 20 percent of the world's water?**

**World Water Day on March 22** reminds us that all of us are important stewards of global water resources. How does water impact your household, your work, your family, your cultural practices? What are some ways you can conserve and protect our water resources?

You can join the conversation with the World Water Day global community on the [UN website](#).

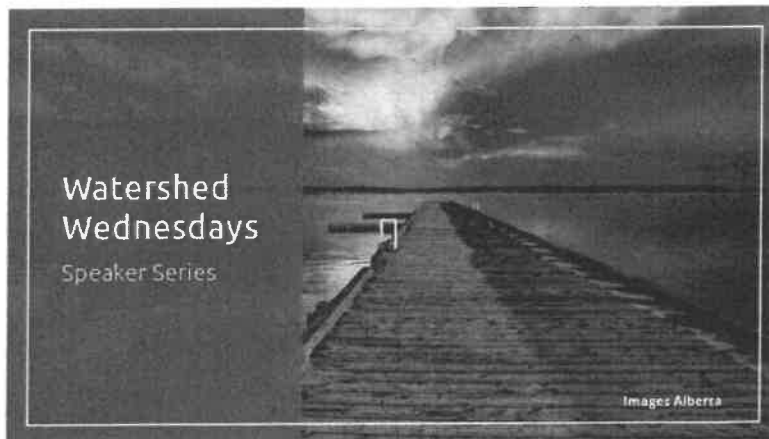
The [YEG WORLD WATER DAY](#) website has links for you to join in on a few virtual events, and to participate in a fun **Walk or Run for Water**.

We all live in a watershed - to find out more about the North Saskatchewan River watershed check out the NSWA website.

North Saskatchewan River watershed

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## REGISTER FOR WATERSHED WEDNESDAYS



Join NSWA for our **Speaker Series** to be held on the fourth Wednesday of each of the following months:

- March 24
- April 28
- September 22
- October 27
- November 24

Each lunchtime workshop (12-1pm) will showcase speakers working on projects in the watershed. Everyone attending the webinar will be entered to win a watershed gift box!

The March 24 webinar will feature **lake projects** in the watershed, including:

- ***Plans, People and Possibilities at Wabamun Lake - the Wabamun Lake Watershed Management Plan***
- ***A Tale of Two Lakes – A Comparison of Antler and Hubbles Lakes State of the Watershed Reports***

The **Watershed Wednesday on April 28** will highlight NSW's **Riparian Health Action Plan** and the new innovative **Riparian WebPortal**.

The February 24th presentations featuring the [Sturgeon River Watershed Management Plan](#) are now posted on the [NSWA website](#) and the recording is now on our [YouTube channel](#).

Watch our social media and website for more information. Please register for upcoming webinars on Eventbrite.

**REGISTER NOW**

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## Time to Renew Your NSWA Membership



### **It's time to renew your membership in the NSWA**

If you would like to vote at the NSWA's Annual General Meeting and be able to be nominated as a Director on the NSWA Board it is important that you register, or renew your registration, as a member **before March 31**. Membership is open to individuals and organizations who support our vision and mission. (If you are on our mailing list you will continue to receive our newsletters and notices - you do not need to sign up again).

**RENEW your MEMBERSHIP**

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**TIME FOR A RIPARIAN LAUNCH PARTY!**



As of February 25, 2021, the Riparian Web Portal launched for beta testing. This comes after months of hard work from team lead Mary Ellen Shain (NSWA) and staff from the Battle River Watershed Alliance. An online workshop was held on February 25th with approximately 30 participants! It was great to have such a variety of on-the-ground project managers attend the workshop. All who attended seemed excited and interested to use the Web Portal as a tool to show and share all the fantastic riparian work being done in the watershed.

The 3 key purposes of the Web Portal are:

- Share data
- Share riparian resources
- Share projects on the ground that encourage more riparian restoration & conservation

There will be another beta testing workshop in the coming months and we encourage all riparian program managers to attend. If you would like more information about the web portal, please email [maryellen.shain@nswa.ab.ca](mailto:maryellen.shain@nswa.ab.ca). Keep your eyes open for the official public launch this summer.



NSWA would like to thank **EPCOR** for their generous funding support and ongoing partnership with NSWA.

EPCOR has recently published its *2020 Source Water Protection Plan* which compiles existing information on the North Saskatchewan watershed upstream of Edmonton, identifies hazards and risks to drinking water and recommendations on how to manage these risks

A key strategy to manage drinking water risks, is the multi-stakeholder **WaterSHED Water Quality Monitoring project**. This collaborative project between Alberta Environment and Parks, EPCOR, NSWA and the City of Edmonton monitors water quality at 19 stations along the North Saskatchewan River and its tributaries.

**WaterSHED Monitoring Project**



### **ALERT: AQUATIC INVASIVE SPECIES Zebra Mussels in Moss (marimo) Balls**

If you have purchased any moss (marimo) balls for your aquarium since January 1, 2021, they must be properly disposed.

Some contain zebra mussels, an invasive species very damaging to watersheds and water intake pipes and systems. Please follow the specific disposal instructions provided by Alberta Environment and Parks in the following link.

### **ZEBRA MUSSELS IN MOSS BALLS ALERT**

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## **VERMILION RIVER WATERSHED ALLIANCE**

Are you a local landowner, concerned citizen, or nature lover?

Check out the Vermilion River Watershed Alliance's monthly blog which features stories and projects relating to healthy water and landscapes.



**MARCH BLOG:**  
*Partner Series: Get to Know Chris Elder, Program Coordinator for ALUS - CVR*

To learn more, go to:  
<https://vrwa.ca/blog/>



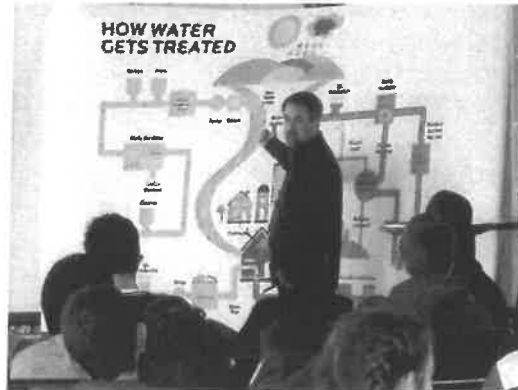
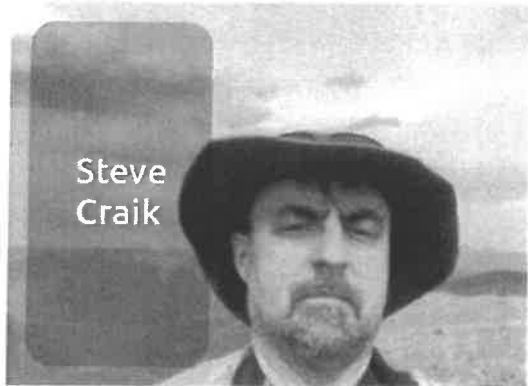
Both the NSWA and VRWA appreciate the work of our many partner organizations. This month the VRWA blog features the work of **Chris Elder, Program Coordinator for ALUS - County of Vermilion River.**

The full article can be viewed on the [VRWA website](#).

ALUS projects are also ongoing in the [County of Two Hills](#). Check their website for more information.

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## **GET TO KNOW THE NSWA BOARD**



**Steve Craik** is our featured Board member this month. He has served on the NSWA Board since 2012 and has been the Treasurer for a number of years.

**Work:** He is the **Director of Quality Assurance and Environment with EPCOR Water Canada**. EPCOR owns and operates the drinking water and wastewater systems in the City of Edmonton and EPCOR was a founding member of NSWA in 2003. In his role at EPCOR, he is responsible for EPCOR's water and wastewater testing laboratories and the environmental services and process development teams. Part of this includes the watershed and source water protection program, which is closely tied to EPCOR's NSWA membership. His work involves leading a team of about 60 managers, scientists, technologists, environmental specialists and engineers.

**Favorite NSWA memory:** Steve enjoys the NSWA Educational Forums and hearing about ongoing projects. One of his favorite memories is the presentation with NSWA to a local high school, to talk about drinking water treatment and watersheds. This was part of the distribution of the *Living in the Shed* book to schools in Edmonton (see photo).

**Favorite places in the watershed:**

Steve really enjoys the River and river valley as it winds through Edmonton - long bike rides in the river valley from one end of the City to the other, day trips from Laurier to Gold Bar by canoe or raft. " *At times you forget that you are in the middle of a city. Never get's boring!*"

The area of the watershed between Nordegg and Abraham Lake is also a family favorite. The camping, fishing, hiking, biking and canoeing are fantastic in this area.

**Interesting Hobby:** In addition to his outdoor pursuits, Steve plays guitar and sings in a garage rock' n roll band.

**Quote:** "For such a diverse Board, with members from multiple backgrounds and experiences, I have to say it functions extremely well. It has been great Board to be part of and I've learned quite a lot over the years from my Board colleagues. "

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## OTHER WATERSHED RESOURCES

The **Land Use Framework** has resources on many topics including four webinars on conservation easements. Explore their [website](#) for more information.

**ALUS Canada** is a national not-for-profit organization that supports the delivery of the ALUS program across the country. ALUS helps farmers and ranchers restore wetlands, reforest, plant

windbreaks, install riparian buffers, manage sustainable drainage systems, create pollinator habitat and establish other ecologically beneficial projects on their properties. There are many ALUS programs in the watershed including one in the County of Two Hills., Parkland County and the County of Vermilion River.

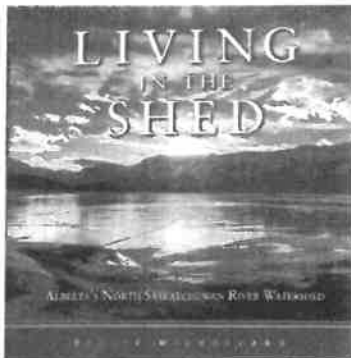
Several **Working Well** workshops are scheduled in our watershed over the next few months. For more information on how to manage and maintain your water well check out the Working Well website.

Check out the **Ducks Unlimited** webinars coming up in their Wetland Knowledge Exchange series.

Living Lakes Canada has a webinar series to introduce the STREAM (Sequencing The Rivers for Environmental Assessment and Monitoring) project to anyone interested in community-based water monitoring.

The **Land Stewardship Center** has opportunities for acreage owners to apply to fund eligible cost-shared stewardship initiatives on their properties. For more information check their website.

Check out the **NSWA DISCOVERS** section on our website with watershed resources and activities for adults and children. There are many activities to encourage watershed learning for your family.



## SUPPORT THE WORK OF NSWA

*Living in the Shed* is a great gift for all of the nature lovers on your list. Priced at \$20 per copy they can be ordered at our SHOP.

NSWA is a registered charity. For information on supporting our watershed projects go to our DONATE webpage.



[Facebook](#)



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[Website](#)



[Email](#)



[LinkedIn](#)

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### Our mailing address is:

202 9440 49 Street Edmonton, Alberta

Email [water@nswa.ab.ca](mailto:water@nswa.ab.ca)

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe from this list.](#)



**aboffice@albertabeach.com**

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**From:** Jeff Adolf <jeff@safesidewalks.ca>  
**Sent:** March 26, 2021 6:45 AM  
**To:** aboffice@albertabeach.com  
**Subject:** Introduction to Safesidewalks Canada - SMART Sidewalk Management  
**Attachments:** SSC White Paper - SMART Sidewalk Management.pdf

Hi Jim and Kathy,

Safesidewalks Canada provides municipal sidewalk trip hazard risk management solutions to help improve sidewalk safety and reduce liability.

Please have a review of our SMART Sidewalk Management White Paper (it's a short, but very interesting read). Let me know if there's a time that's convenient for you to further discuss options for Safesidewalks Canada to provide you with a priority-targeted approach to sidewalk condition assessments and repairs that are budget friendly, versus costly rip and replacement of sidewalk.

Besides our core proprietary sidewalk saw-cutting process, our sidewalk trip hazard removal services also include:

1. Wheelchair letdown ramp cutting
2. Slab-lifting (polyurethane)
3. Concrete resurfacing (including stairs)
4. Crack, gap and patch filling

Click [here](#) for a 4 minute Safesidewalks Canada video. (Just type in the Password: **Canadian**)

[Photo Gallery](#)

Feel free to contact me anytime to set up a meeting or to book a demonstration.

Thanks,



**Jeff Adolf**  
Business Development Manager | [Safesidewalks Canada Inc.](#)  
E: [Jeff@Safesidewalks.ca](mailto:Jeff@Safesidewalks.ca)  
T: 780-278-4434

***Remove the Liability & Keep the Sidewalk***

This email and any files transmitted with it are confidential and intended solely for the use of the individual to whom they are addressed. If you have received this email in error, please notify the sender and take notice that any disclosure of this information is unauthorized and may be unlawful. If you are the intended addressee, this message may still contain trade secrets or other proprietary information entitled to protection and/or exempt from disclosure under applicable law. Please consult sender for clarification if you have any concerns.



# SMART Sidewalk Management

Technical guidance for municipal leaders wanting to improve sidewalk accessibility and safety through prudent fiscal management.



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# Executive Summary

Municipal infrastructure, and specifically sidewalks, is coming under increased scrutiny. The need for improved safety and accessibility is being driven by:

- an aging population, increasing the number of seniors in the community;
- more citizens with mobility challenges requiring greater access options; and
- Increasing government accessibility legislation.

Simultaneously, budgets are tightening and prudent fiscal management is required in all areas.

For municipalities unsure how to navigate through these challenges, we offer a proven, practical approach - moving from a reactive sidewalk maintenance approach to a proactive one, following these steps:

- perform a Sidewalk Condition Assessment to get a complete understanding of the defects and hazards that exist in the community;
- assign priority ratings to defects and budget repairs and replacement accordingly, developing a short and long-term (3-5 year) sidewalk improvement strategy;
- implement cost effective solutions to increase the safety and accessibility of the sidewalk infrastructure, while ensuring the municipality is meeting legislative requirements and protecting from liability.

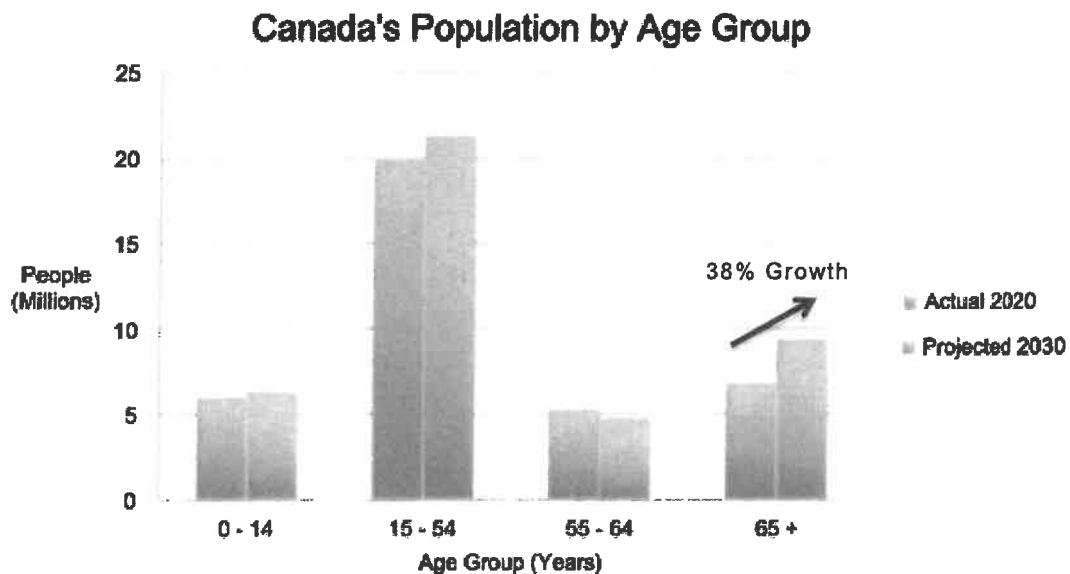
This is SMART sidewalk management. It helps municipal CAOs, Council, Engineers and Public Works Managers control costs while maximizing the life of municipal sidewalk infrastructure.

# Aging Population

Today, 18% of Canada's population are seniors - 65 years and older, more than the number of children aged 14 years and under. With the senior population projected to grow by 38% in the next 10 years and with the rise in independent living and 'aging in place', all municipal services are being impacted.

Retired and retiring baby boomers expect senior living communities to have easy access to nearby venues (like restaurants, shopping, and healthcare), entertainment and public transportation. "Walkability" is a hot topic and some cities and towns have a Walk Score® that evaluates a place based on how easily residents can get around on foot. In addition, the COVID-19 pandemic has encouraged Canadians of all ages to walk, run and bike on our sidewalks and paths.

For Canada's seniors in particular, walking is an achievable, low cost form of exercise. They are expecting safe paths of travel to enable their active lifestyle.



Source: Statistics Canada. Table 17-10-0005-01 Population estimates July 1st, by age and sex

## Seniors expect safe sidewalks

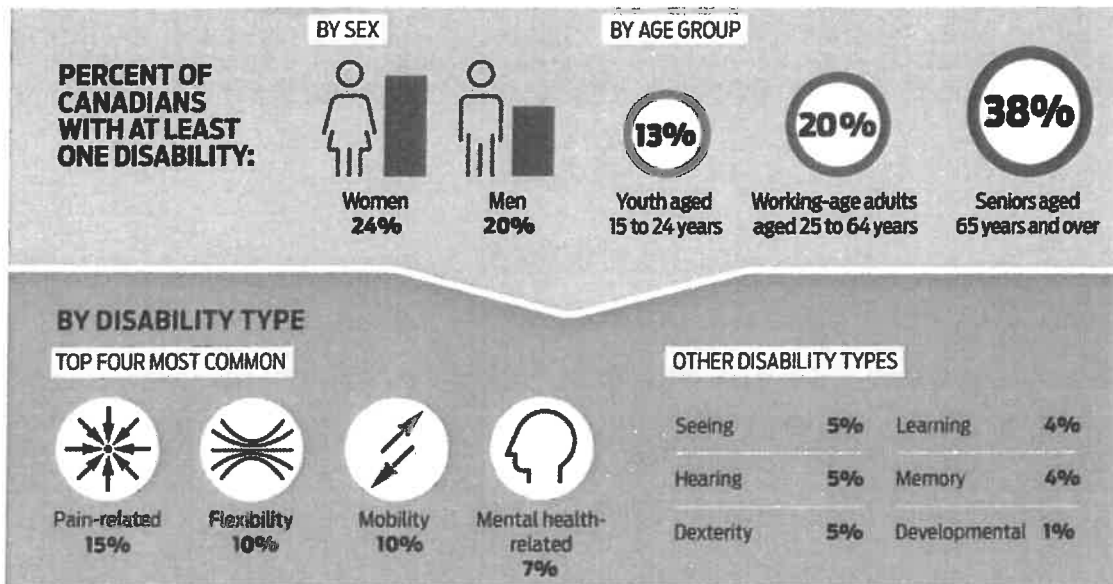
Seniors, who will comprise 22.5% of Canada's population by 2030, view a safe sidewalk network as highly desirable and a factor in where they choose to retire.

# Mobility Concerns

Mobility challenges are more common than we think. A staggering 22.3% of Canadians aged 15 years and over – or about 6.2 million individuals – have one or more disabilities that affect their level of freedom, mobility or quality of life.

If we want everyone to participate in public life, we must design and build inclusive public spaces that are accessible to all. Everyone accesses the built environment differently, with abilities changing across a person's lifespan.

Repairing or rehabilitating existing sidewalk infrastructure today, by eliminating tripping hazards plus improving curb ramps and wheelchair letdowns, enables municipalities to offer disabled citizens a safe path of travel and promotes inclusion.



Source: Statistics Canada. Canadian Survey on Disability, 2017.

**6.2 million Canadians have a disability**

Societal expectations are that all Canadians should be able to access public spaces, both indoors and outdoors.

# Accessibility Legislation

Accessibility legislation to proactively eliminate and prevent physical barriers so people with disabilities can move freely around buildings and public spaces has been formally approved in Ontario (2005), Manitoba (2013) and Nova Scotia (2017), as well as federally (2019). It is in development in B.C and pending in Alberta and Saskatchewan.



The challenge is that all legislation focuses on new construction or full redevelopment of sidewalks, walkways, curb ramps and wheelchair letdowns. Rarely does legislation provide guidance on straightforward maintenance, such as trip hazard removal plus improving curb ramps and wheelchair letdown functionality. Consequently, municipal Accessibility Plans, many of which were formulated a decade ago, may overlook how to make existing sidewalks more accessible now.

Given that municipalities are reporting increased pedestrian sidewalk usage and higher levels of outdoor exercise - due to a rise in telework and the realities of coping with the pandemic's stay-at-home orders, the payback for making sidewalks safer and more accessible has never been greater. Lower numbers of trips, slips and falls means fewer lawsuits and insurance claims plus happier, healthier citizens!

Source: *A Canadian Roadmap for Accessibility Standards, Canadian Standards Association 2020*

## Legislation is not focused on sidewalk repair

Despite 100+ years of concrete sidewalks and walkways in Canada, there is limited guidance on how to make fiscally prudent repair decisions to extend service life.

# SMART Sidewalk Management

Developing and maintaining a sidewalk network that is safe and accessible, which offers a high level of mobility and walking comfort and is also attractive, demands a program where the strategy and decisions are **SMART**.

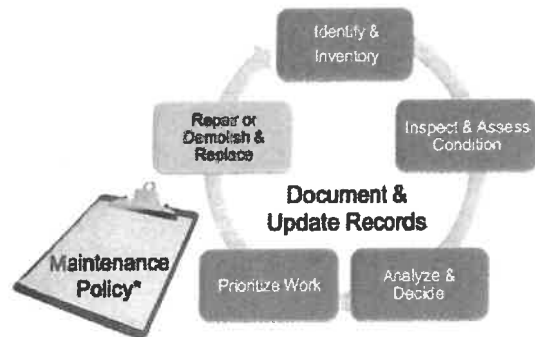
That is, the decision making around whether to replace or repair sidewalk assets is:

- *Specific* – which defects are we targeting
- *Measurable* – how are we evaluating defects and what are the parameters for making decisions
- *Assignable* – who will be doing the work
- *Realistic* – what results can realistically be achieved, given available resources
- *Time-related* – when can the results be achieved

SMART Sidewalk Management seeks to optimize life cycle costs by helping municipalities to reach or exceed the 30-50 year design life target for concrete sidewalks, lowering the overall cost of new construction plus repair.

Safesidewalks Canada offers guidance that municipal CAOs, Council, Engineers and Public Works Managers can use to integrate and align current and anticipated Accessibility requirements into an affordable sidewalk management program.

The steps of the SMART sidewalk maintenance life cycle are outlined below:



\* *Sidewalk Maintenance Policy* establishes the requirements for inspection, the definitions of defects that are considered to be hazardous and the requirements for addressing identified hazards so that a reasonable level of performance is provided to the public.

*The policy is aligned with Provincial Occupier's Liability Act legislation and strikes an appropriate balance between public safety and municipal fiscal capability.*

**Get 30-50 year design life from concrete sidewalks**

SMART sidewalk management enables the municipality to maximize the life of sidewalk infrastructure.

# Sidewalk Condition Assessment (SCA)

A Sidewalk Condition Assessment (SCA) combines evaluation, analysis, education and cost information to help quickly understand the current situation and what can be done to improve. It provides an objective, defensible basis for developing short and long-term (3-5 years) sidewalk improvement strategies. Safesidewalks Canada can detail eight different types and severities of defects for sidewalks, curb ramps, wheelchair letdowns and walkways, plus the budgetary cost to repair or replace them. It creates a benchmark for monitoring, trending, and reporting on the condition of the sidewalk infrastructure.

**Prioritize high traffic areas** – once all defects are identified and risk ranked, the right maintenance can be done at the right time to address the highest traffic areas such as routes accessing seniors' centres, churches, schools, 'Main Street' commercial districts, hospitals, athletic centres, tourist facilities and bus stops.

**Example Map Showing Defects**



**Example Budgetary Estimate for Repairs**

Maintenance Strategy	Defective Panels	Estimated Cost
Repair - Saw Cutting	392	\$37,240
Repair - Patch/Resurface	41	\$6,519
Repair - Slab Lift	29	\$6,844
Repair - Crack Seal	64	\$3,520
Repair - Wheelchair Ramp	14	\$9,968
New - Remove & Replace	17	\$6,800

**Actionable data** – by identifying defects by GPS coordinate and by street address where frost heaving, tree root pressure or rising water tables have caused safety and accessibility concerns, municipalities can use detailed SCA data for precision maintenance to target specific defects with the most cost effective solution.

In contrast to Infrastructure Assessments or Sidewalk Asset Management reports produced by engineering companies, the Safesidewalks Canada SCA provides the level of granularity necessary to prioritize repair and replacement work packages for internal teams and contractors.

## Leverage independent expertise

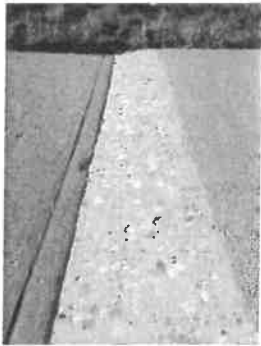


Use SCA data to build a 3-5 year sidewalk renewal program and prioritize work.



# Sidewalk Repair

Repairing sidewalks stretches budgets up to 5X compared to removing and replacing concrete panels - meaning extending the life of existing sidewalk is always a prudent investment. The cost effectiveness of repairs, and the fact that on average, 90% of sidewalk defects can be repaired, enables municipalities to make noticeable improvements in sidewalk safety and accessibility with a modest repair investment of \$10,000 - \$20,000.

While the severity and extent of a specific sidewalk defect will dictate the type and timing of repair required, the table below provides the magnitude of savings for repairs versus the average 'all in' remove and replace concrete cost of \$400 per panel.

Repair Method	Saw Cutting	Slab Lifting	Resurfacing
Defect	Displaced Panel	Sunken Panel	Spalled Panel
Savings	75-85%	40-60%	40-60%
Repair Examples	 <p>Panel after 5cm trip edge removed</p>	 <p>Before slab lifting 10 minutes after repair</p>	 <p>Resurfaced panels 1 year after repair</p>

## Curb Ramp / Wheelchair Letdown Repair

Dangerous curb ramps and wheelchair letdowns can often be repaired to improve accessibility and bring them up to code. Budgets can be stretched up to 5X versus removal and replacement.



Sometimes a more extensive repair is required, whereby existing full curbs are profile cut, making it easy to pour new concrete ramps in behind. This saves the cost, time and hassle of installing new curb and gutter plus eliminates costly damage to the roadway.

## Green Benefits

All Safesidewalks Canada's repairs support sustainability and the environment.

As concrete is the fourth highest source of Green House Gases globally, repairing existing sidewalk panels rather than replacing means less new concrete.

**Green benefits** when 100 trip hazards are repaired and 100 panels are not removed and replaced are approximately:

- 150 gallons of gasoline **not** being consumed;
- 1.3 metric tons of CO2 **not** being emitted;
- 118,500 pounds or 59 tonnes of old concrete **not** being disposed of in landfills.



Safesidewalks Canada's SMART sidewalk maintenance means more pedestrian traffic, less vehicular traffic and a healthier environment.

## Conclusion

Maintenance has always held a primary role in sidewalk upkeep and preservation. Critical to the fiscal success of the municipality is controlling costs while delivering optimal life from its' sidewalk investment. This can be accomplished by moving from a reactive sidewalk maintenance approach to a proactive one.

Safesidewalks Canada helps municipalities deliver a robust, well-maintained accessible network of sidewalks that enhances quality of life, supports a healthy lifestyle, improves public safety and contributes to becoming a 'green' municipality.

### GET STARTED TODAY!

To get a quote for a Sidewalk Condition Assessment (SCA) and learn how other municipalities are delivering sidewalk accessibility and safety at a sustainable cost, call:

**Jeff Adolf**

**1-780-278-4434**

**[jeff@safesidewalks.ca](mailto:jeff@safesidewalks.ca)**

## Quick Quiz

**Are you on the right path?**

**(Check those that apply)**

- 1. Follow written sidewalk repair policy
- 2. Recent (1-2 yrs) sidewalk survey
- 3. High traffic walking routes identified
- 4. Prioritize repairs to stretch budget
- 5. Published 3-year sidewalk plan
- 6. Funding for 3-year sidewalk plan

**Experience tells us that municipalities that approach sidewalk maintenance in a risk-based, proactive, structured way achieve excellent outcomes.**

## Safesidewalks Canada Inc.

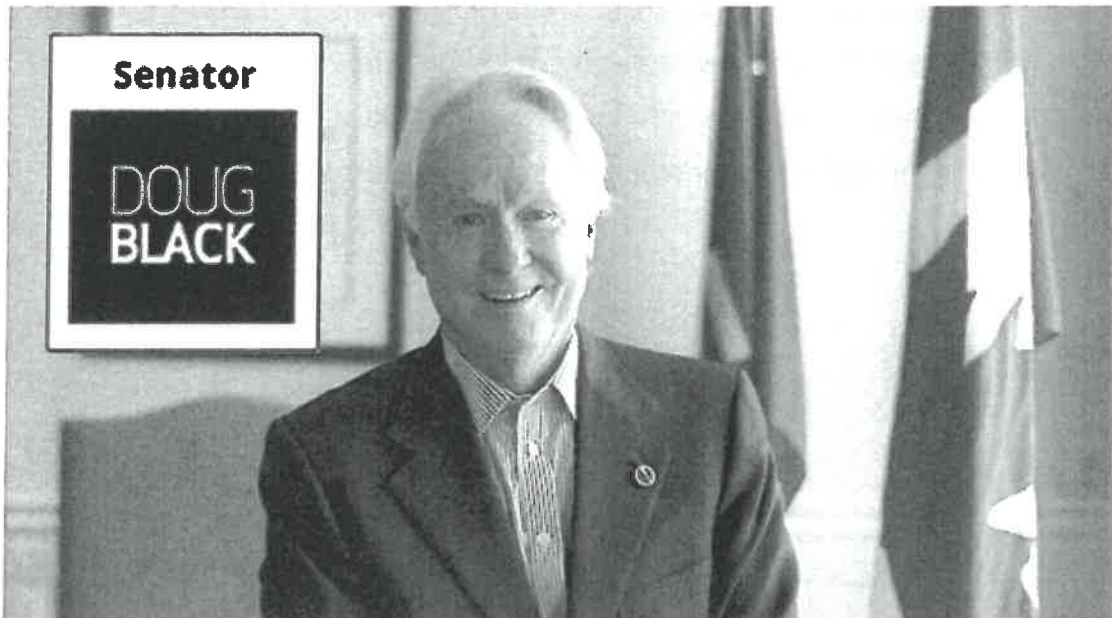
Safesidewalks Canada Inc. is the leader in uneven sidewalk repair in North America. Our services are designed to help our clients reduce liabilities and manage their sidewalk assets efficiently. We have regional offices across Canada and a head office in Calgary.

[www.safesidewalks.ca](http://www.safesidewalks.ca)

**From:** Senator Doug Black <Doug.Black@sen.parl.gc.ca>  
**Sent:** April 6, 2021 8:00 AM  
**To:** Jim  
**Subject:** Spring Newsletter: Hope on the Horizon

A message from Alberta Elected Senator Doug Black

[View this email in your browser](#)



## Spring Newsletter: Hope on the Horizon

Dear Jim

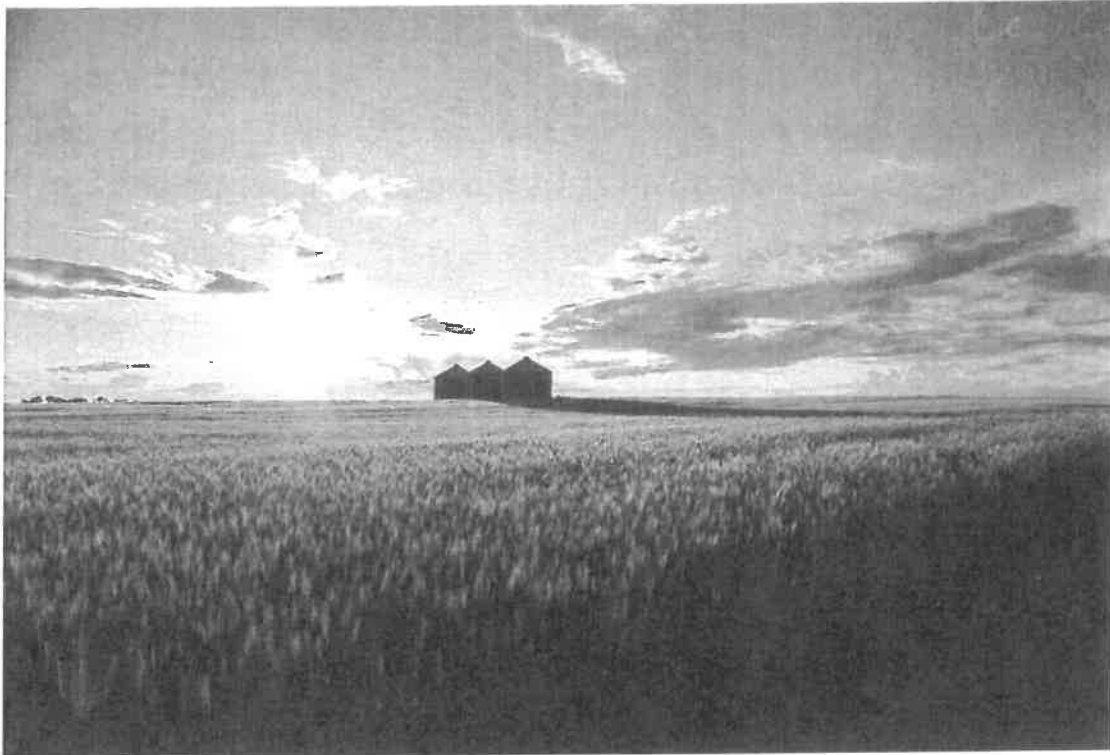
While Alberta has had a challenging year thus far, with COVID continuing to negatively impact our communities, there is hope on the horizon. Spring has officially arrived, the weather is set to get warmer, and the vaccination campaign is finally ramping up as more supply arrives. Signs of economic recovery are also emerging: record venture capital investment in the tech sector, a bustling film industry, strong agricultural demand, and higher oil prices. There are reasons for cautious optimism, and we need to ensure that we are capitalizing on opportunities and minimizing threats to recovery.

Since my last newsletter, I have wrapped up the second leg of my Alberta Virtual Tour, hosted the Alberta Youth Opportunities Roundtable, met with stakeholders, penned an op-ed calling for a North American climate and energy strategy, and worked hard for Albertan interests in the Senate. It has been a busy couple of months, and I appreciate the opportunity to share with you what I have learned and what needs to be done.

This newsletter is dedicated to the hundreds of Albertans who took the time to meet with me and my office team as part of the Alberta Virtual Tour. Your insights have helped me better advocate for Albertans in Ottawa. The contributions you make to your respective communities deserves recognition and thanks.

Sincerely,

A handwritten signature in black ink, appearing to be 'D. 209' or similar, written in a cursive style.



## **Economic Recovery Efforts**

It has now been one full year since I called for a Canadian Economic Recovery Council. One year later: the federal Industry Strategy Council has put together an excellent report with several time-sensitive recommendations that would help propel Canada's economic recovery. This report was submitted to government months ago and there has been little action and certainly no economic growth plan.

A budget is the central pillar of a recovery plan, and the federal government has not had a budget for over two years – the longest gap between budgets in Canadian history. Thankfully, a budget date has now been set for April 19 and I am, in consultation with industry leaders, urging the government to set out their long-term plan for recovery. Investors need to see that the government is setting a course for growth and prudent fiscal management.

My plan is to carefully review the upcoming federal budget to see what the recovery plans for industry sectors are. If those plans exist, I will work with stakeholders to ensure implementation. If recovery plans for energy (including renewables) or agriculture do not exist, I will continue my advocacy work with likeminded partners.



## **Alberta Virtual Tour Part II**

As an elected senator, I believe it is crucial that my work in Ottawa be informed directly by Albertans from every corner of the province. Due to the realities of the pandemic, I have not been able to meet and speak with Albertans the way I have in the past. That is why I decided to conduct a virtual tour of Alberta that saw me “visit” 14 communities (10 in Part I and four in Part II) and speak with local leaders about the challenges and opportunities of the COVID context and

how I can help.

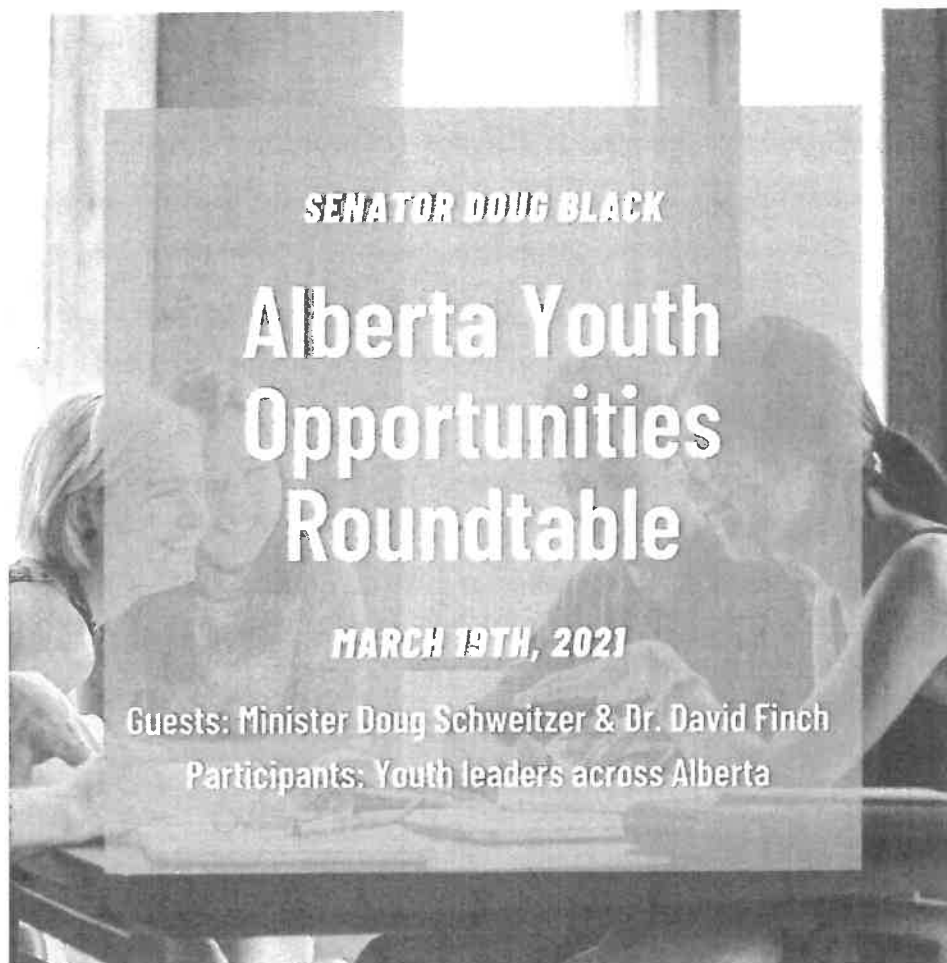
In all, I met with outstanding folks in Calgary, Drumheller, Edmonton, Fort McMurray, Grande Prairie, Hinton, Lacombe, Lethbridge, Lloydminster, Medicine Hat, Olds, Peace River, Red Deer, and Slave Lake. I spoke with mayors, education leaders, business groups, labour representatives, social agencies, friendship centres, and many others. The two top issues I heard about in my conversations were mental health and rural broadband.

This pandemic has taken a toll on mental health. It is clear in the data and in the increased demand for mental health supports. I remain active in pushing for more action on mental health and have been encouraged by initiatives like [#ATBU](#), [Calgary's mental health plan](#), and the work being done by so many organizations across Alberta.

Internet is an essential service. There are too many areas of the province that do not have high speed internet or who experience connection issues. I saw it on my virtual tour in many places, from Grande Prairie area to just south of Edmonton – one of Canada's biggest cities – and beyond. Given the importance of this issue, I have been engaging with stakeholders and folks in and around government to seek solutions and ensure Alberta gets its fair share of federal investments.

While my virtual car is now parked, I continue to meet virtually with Albertans daily and am looking forward to getting back in my real car and visiting Albertans in their communities to see and hear about important issues first-hand.





## **Alberta Youth Opportunities Roundtable**

Another issue I heard about on my virtual tour was the challenge of keeping young people in Alberta and attracting more of them to the province.

On March 19, 2021 I hosted the Alberta Youth Opportunities Roundtable with guests Minister Doug Schweitzer and Dr. David Finch. This roundtable consisted of a diverse group of youth leaders from across Alberta. There was representation from student associations, agricultural groups, technology start-ups, STEM organizations, social enterprises, and more. There was also diversity in experience, areas of study, institutional levels (high school, undergrad, grad), and demographics.

Youth leaders spoke about the importance of post-secondary education, the

value of basic research, the need for more work integrated learning and internship opportunities, how Alberta must be strategic in pursuing emerging industries, and how the province can seek opportunities to better support the transition from both high school to post-secondary as well as from post-secondary to employment.

I want to take this opportunity to thank all those young leaders who participated in the roundtable and shared their thoughts on how Alberta can retain and attract talented young people looking to start or grow their career. To advance this file, I am consulting further with stakeholders, working on an op-ed suggesting possible solutions, and assisting with the potential establishment of a standing youth opportunities task force.

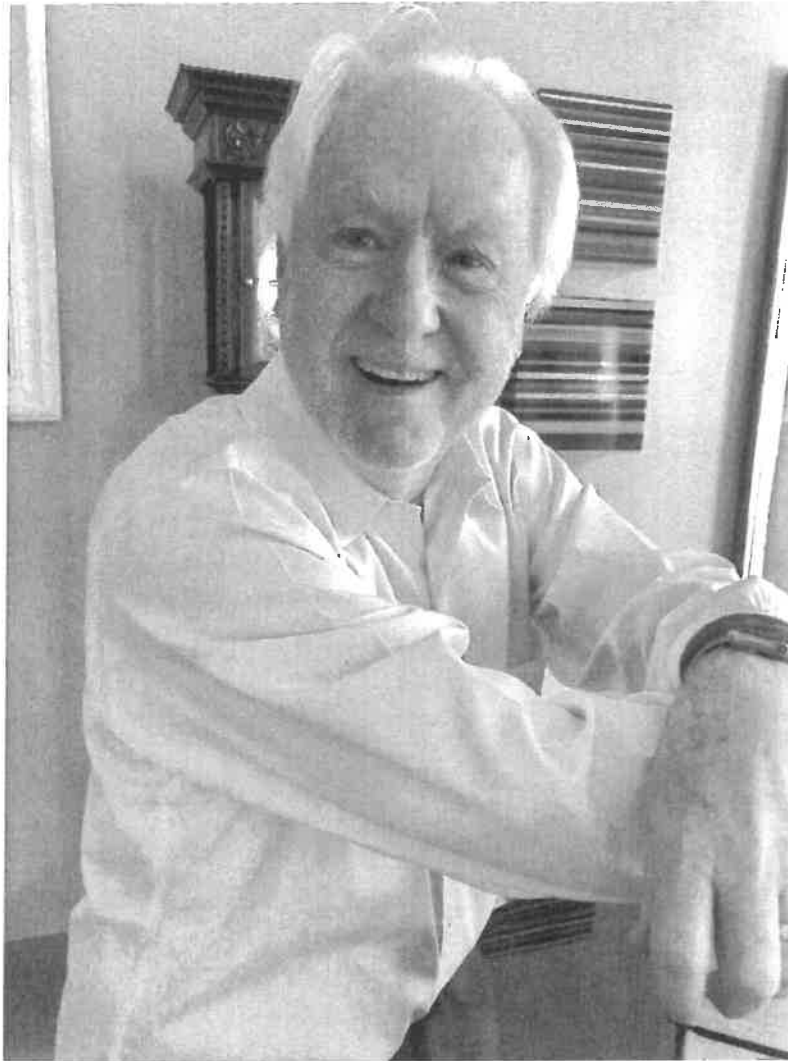


## Tributes to Great Albertans

In late 2020, Alberta lost a tremendous advocate, the Senate lost an outspoken leader, and I lost a friend. Senator Elaine McCoy was kind, loyal, independent, and uncompellingly persistent. She was also forward-looking, fiercely intelligent, and well-grounded in her prairie roots. You can view my tribute to Senator McCoy [here](#). I hope it provides the recognition her memory deserves.

In addition to the loss of Senator McCoy, Alberta has also lost several other impactful Albertans in the past few months. Janice Sarich (former MLA and school board trustee), Ty Lund (former MLA), Bob McPhee (Calgary Opera

CEO), Justice Peter Clark, and Brenda Barootes (political powerhouse) are among them. These individuals dedicated much of their lives to public service and their community contributions are remembered and appreciated.



## **Pink Shirt Day & Importance of Mental Health**

February 24<sup>th</sup> marked Pink Shirt Day, a grassroots Canadian movement to work towards the elimination of bullying. Bullying is never okay, and I was proud to don a pink shirt to help show support for this great initiative. Mental health impacts every Canadian either directly or indirectly. If you or a loved one is struggling, here are some resources:

Kids Help Phone: 1-800-668-6868

AHS Addiction and Mental Health

Text4Hope

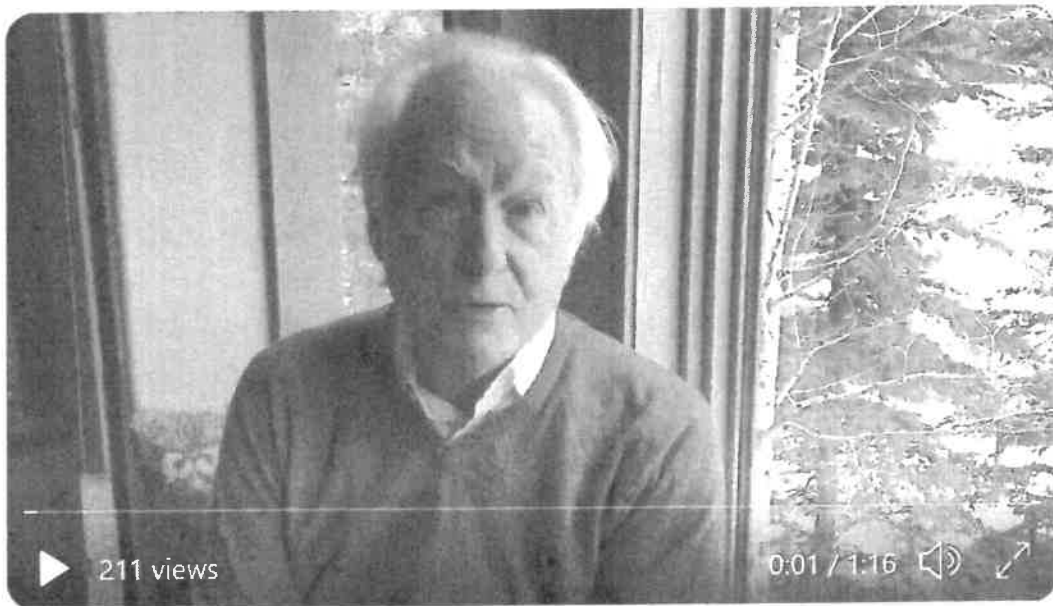


**Senator Doug Black** ✓  
@DougBlackAB



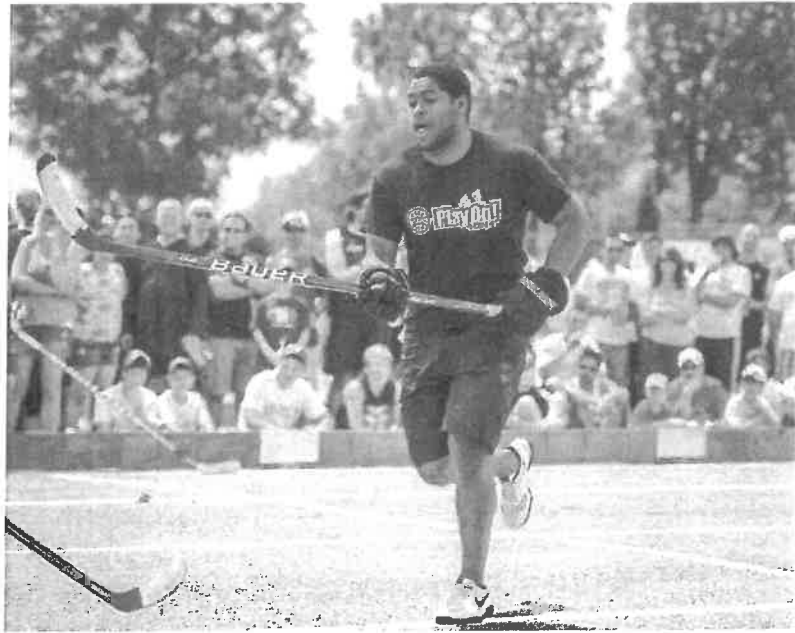
Today is #PurpleDay2021. Join me in raising awareness for epilepsy. @PurpleDay

[purpleday.org](http://purpleday.org)



## **Epilepsy Awareness: Purple Day**

March 26<sup>th</sup> was Purple Day and I dressed for the occasion. We need to raise awareness and end the stigma around epilepsy. Watch my video [here](#).



## **Play On! Canada Statement**

Over the past few months, I have supported a proposal by respected non-profit sports organization, Play On! Canada, in their pursuit of another nation-wide street hockey tournament. This is about more than a tournament; it is about revival. You can watch my Senate statement in support of Play On! [here](#).



## **North American Climate and Energy Strategy**

Given the integration between Canadian and American energy systems, it is no secret that the recovery of our energy sector is highly affected by US policy and actions. In my National Post op-ed with Canada West Foundation President and CEO Gary Mar, we argue for a North American climate and energy strategy that will propel economic recovery in the sector and also reduce emissions. It's time to demonstrate what the greatest friends and allies on the planet can do. Read the op-ed [here](#).



## **In the Senate**

The Senate has focused its time on a handful of key bills, namely Bill C-7 (medical assistance in dying) which became law in mid-March. I am proud of the Senate's work on this important bill to ensure Canadians have autonomy in making difficult end-of-life decisions.

Bill C-18 (Canada-UK Trade Continuity Agreement) also received Royal Assent in March. This trade agreement should have, as I advocated in the Senate, been expeditiously studied and passed before Christmas. Unfortunately, the government did not make it a priority despite being urged by several Canadian business groups and even publicly by the British government. Better late than never – and thankfully an interim agreement was reached to avoid serious economic damages – but the government needs to be more proactive and pay greater respect to parliamentarians and their duty to comprehensively review trade agreements. I spoke to the Hill Times about this and you can read the article [here](#).



Looking ahead, I plan to make a statement in support of the Enbridge pipeline known as Line 5 (which connects Alberta and the US to Ontario through Samia) when the Senate next convenes later this month. I am also looking forward to digging into committee work and I continue to closely monitor legislative matters relevant to Alberta's interests.



## **Provincial Positives**

- Global tech giant Infosys is expanding their Calgary office and creating 500 new jobs. This is significant news for Calgary and Alberta.
- Alberta's tech sector continues to turn heads as the industry has seen record venture capital investment in the province over the last year. The tech sector has an important and growing role to play in our economic recovery.
- Alberta's film industry is booming, with announcements for additional stage space, the attraction of new productions, and Robin Wright making her directorial debut with in-production film LAND.
- During one of the coldest parts of February, participants in the seventh World's Longest Hockey Game gathered for over 100 hours of continuous play and raised over \$1 million for cancer research.
- Two Peace Region distilleries won medals at the 2021 Canadian Artisan Spirit Awards. Nice to see a couple of Alberta's many top-notch distilleries receive this recognition.
- The Canmore Eagles U13 RHL U13 A Team finished in the top three in this year's Good Deeds Cup. They won \$5000, which was donated to Rocky Mountain Adaptive, an organization that removes barriers to sport for those with physical and cognitive disabilities. Way to go, Eagles!
- A group of Edmonton high school students, called United4Yeg, have been helping to co-ordinate safe delivery of food and supplies to the Edmonton Food Bank to provide support to the organization during COVID-19.
- Agricultural exports are up and Alberta's ag sector is poised to help lead our economic recovery.



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The Honourable Doug Black, Q.C. · The Senate of Canada · Ottawa, Ontario K1A 0A4 · Canada



# TriVillage Regional Sewage Services Commission

March 23, 2021

Mr. Joe Blakeman  
Chairperson  
Darwell Lagoon Commission  
Box 219  
Sangudo, AB  
T0E 2A0

Attention: Reeve Blakeman

RE: Lac Ste. Anne County (LSAC) 17 March 2021 Press Release "County Announces Green Infrastructure Funding Milestone"

The Tri Village Regional Sewer Service Commission (TVRSSC) is made up of council representatives from Alberta Beach and the Summer Villages of Val Quentin and Sunset Point, and operates independently of the municipalities that comprise its membership. The TVRSSC was surprised and confused to see LSAC's above noted press release. Upon reading the release, the TVRSSC felt it prudent to outline some specific areas of confusion or disagreement, as well as concerns around communication.

## **Communication**

There has been a general lack of communication between LSAC/Darwell Lagoon Commission (DLC) and the TVRSSC. First, it is poor practice to publish a press release regarding another party without also notifying the other party that you have done so. Ideally, TVRSSC should have been provided a copy of the release in advance and been given an opportunity to provide comment.

Additionally, there has been a lack of communication around the potential connection to the TVRSSC lagoon. LSAC's press release implies that this is a done deal, it is not. On Aug 26, 2020 TVRSSC sent DLC a letter outlining our ongoing concerns and requesting further information and independent studies. No response has been received. Owing to the lack of response from DLC, combined with rumours that the DLC was no longer intending to connect to the TVRSSC system (in favour of discharging directly to the Sturgeon River), the TVRSSC was under the impression that the DLC was no longer pursuing a connection to the TVRSSC. Attached is our Aug 26, 2020 letter for information and follow-up.

---

Box 277, Alberta Beach, Alberta T0E 0A0

Phone: 780-446-1426      email: [d.evans@xplornet.com](mailto:d.evans@xplornet.com)

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Finally, it is important to point out that this grant was applied for without any commitment either verbally or in writing from the TVRSSC. The TVRSSC did not sign onto or provide a letter of support for the grant, nor was one requested. Additionally, we have not seen a copy of the grant application or grant approval.

### **Darwell Lagoon Commission Regional Transmission Line**

Although it is not explicitly stated, the noted press release implies that there is an agreement, at least in principle, to move forward with the Regional Transmission Line. Neither the TVRSSC nor our member municipalities has been engaged in conversations around the full regional transmission line project since the fall of 2018. At that time, the TVRSSC indicated, in writing, that we were not interested in being a party to the project owing to the prohibitive costs involved, as shown in the draft report of Oct. 19, 2018. Also at that time, the TVRSSC was asked to postpone making a decision regarding withdrawal as it was felt to be too early. The TVRSSC was told that the cost structure would be redeveloped. In the interest of regional cooperation, the TVRSSC agreed to postpone withdrawal.

The TVRSSC not seen a new cost structure nor any additional information for the full regional transmission line project. Additionally, there has been no governance structure, formal commitment from the regional municipalities involved, nor agreement in principle with the Alberta Capital Region Wastewater Commission (ACRWC), who would ultimately receive effluent from the region. To our knowledge, these important conversations have not taken place.

It is misleading to present the regional line to the public without more formalized commitments and agreements in place. It also places the TVRSSC in a disagreeable position. There is a strong possibility that the regional transmission line will not proceed past Phase B, the connection to the TVRSSC system. Additionally, it is possible that after allowing the connection, the costs of the full project will continue to be too high for the TVRSSC to participate. What happens then? The TVRSSC would like to see a long term plan finalized, including a governance structure, cost structure, and letters of intent from participating municipalities and the ACRWC. This will give the TVRSSC and its members confidence that the project is fiscally feasible and that the project will not be abandoned.

### **Tying in to the TVRSSC lagoon**

As mentioned above, there are outstanding items that need to be addressed before we can further consider allowing the DLC to tie into the TVRSSC system, including, but not limited to;

Initial Capital payment to ensure that the lifespan of the TVRSSC system is not reduced by allowing the tie in. The cost of such payment to be determined by an independent analysis of the effect on the lifespan of our system.

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Phone: 780-446-1426 email: [d.evans@xplornet.com](mailto:d.evans@xplornet.com)

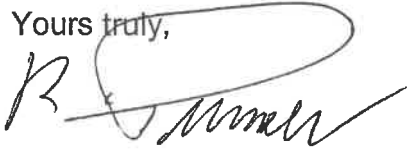
- As an example and to provide a fuller understanding on the impact of the DLC tie in to the TVRSSC system, documentation provided to the TVRSSC from the DLC indicates that the remaining lifespan of our anaerobic cell will be reduced from 17 to 3 years.
- An equitable rate structure to ensure that TVRSSC members do not bear any costs in relation to the DLC tie in now or in the future.
- The TVRSSC received a letter dated Jul. 15, 2020 which had an enclosed proposed rate structure, which is not acceptable to the TVRSSC. The TVRSSC responded on Jul 28, 2020 with a letter that requested "that the Darwell Lagoon Commission agree to cover all expenses related to a project review and development of a fair and equitable utility rate by a consultant and or engineering firm of our choosing. We request this, as we would not have to incur these expenses if we were not considering the tie in of the Darwell lagoon to ours." A response to this request has not been received.
- Additional outstanding concerns, as outlined in the attached letter of Aug 26, 2020.

It is important to note that in verbal conversations between TVRSSC Directors and Reeve Blakeman, our Directors were told that the TVRSSC has been provided the answers to its questions and that we are being unreasonable. The TVRSSC does not see it this way and will not be pressured to move forward without adequate information and appropriate agreements in place that protect TVRSSC interests. The TVRSSC position remains that it should bear no costs to advance this initiative, as there is no real benefit to the TVRSSC. Further, that appropriate independent studies must be completed to ensure the long term sustainability of the TVRSSC system, inclusive of, but not limited to, costing, infrastructure, water quality, and discharge schedules. Additionally, the TVRSSC must be an active partner and engaged in the development of these studies and plans.

If the DLC is of the opinion that the TVRSSC is being unreasonable or that we are asking for information that has been adequately provided, the TVRSSC requests that the DLC outlines its concerns in writing, and provides record of the information that has been sent to the TVRSSC.

The TVRSSC continues to be willing to work collaboratively, through an informed and engaged process. The protection of TVRSSC assets, investments, and ratepayers is of the utmost importance. The TVRSSC considers this due diligence, and trusts that you would do the same.

Yours truly,



Brian Purnell  
Chairperson  
TVRSSC

Enclosure

CC Alberta Beach  
Summer Village of Val Quentin  
Summer Village of Sunset Point  
Lac Ste. Anne County Council  
Summer Village of Silver Sands  
Summer Village of Southview  
Town of Onoway  
Summer Village of Sandy Beach  
Summer Village of Sunrise Beach

# TriVillage Regional Sewage Services Commission

August 26, 2020

Mr. Joe Blakeman  
Chairperson  
Darwell Lagoon Commission  
Box 219  
Sangudo, AB  
T0E 2A0

## **RE: DARWELL REGIONAL TRANSMISSION LINE**

Dear Mr. Blakeman,

In reference to your letter dated August 12, 2020, with regards to the Darwell Regional Wastewater Transmission Line. First of all, thank you for offering to allow our Operations Manager to attend the phase B technical committee meetings. We would request that the Darwell Lagoon cover the costs associated with him attending. The Tri Village Regional Sewer Services Commission (TVRSSC) appreciates your recognition of our current issues restricting us from accepting additional flows as well as your willingness to explore remedial options for discharging.

However, we still have outstanding questions and concerns that need to be addressed before the TVRSSC can make an informed decision.

In our August 20, 2019 and again in our Spring 2020 letter we asked:

- What the quantity of water would be for the original draw down and the trickle (flow rate) thereafter? While, the response provided projected annual flows based on the SRS unit, it did not state what the initial draw down would be and the frequency thereafter. Nor did it provide volumes for the low-pressure system from Darwell.

-The quality of water was answered with the results of the sample taken September 17, 2019. Are there results for other times of the year to show a true representation of quality?

-How the extra sewage will affect our infrastructure over the next 25yrs? Based on attachments 5&6 of your response letter it shows a 14-year reduction in the life span of our storage cells and our anaerobic cell will require an expansion in 3 years. The TVRSSC will require the Darwell Lagoon Commission to cover the costs in their entirety for any and all upgrades required to our lagoon system and discharge pumps. Additionally, due to the reduction in the life span we will require these costs upfront. It is a major concern of the TVRSSC to see these substantial reductions to the life cycle of our infrastructure.

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Phone: 780-446-1426 email: d.evans@xplornet.com



Additionally, we have the questions and comments:

-What is the ultimate plan? Is there a plan to tie in more low-pressure systems in between the Darwell lagoon and the Tri Village lagoon? If so, what are those projected volumes? Would these tie ins be directly into the transmission line? How would tying these in change the quality of sewage coming into Tri Village?

-Has an assessment of the receiving water been completed and if so, what were the findings? If not, why not or when will this be undertaken?

-Has AE&P approved this project? Should we not have an approval from regulators before commencing a project of this magnitude?

-Have other participants in the regional transmission line study group signed on to become active members, is the Capital Region willing to accept the effluent down the line?

-What measures will the Darwell Lagoon Commission take to prevent effluent coming in from outside the member area?

-When this becomes a full regional line back to the Capital Region what will the TVRSSC's share of the O&M costs be? We are being told that we can't use the numbers previously provided by Stantec, but we need to have a cost projection in order to do our due diligence and future planning of our communities.

-In the original plan Stantec had said that when the TVRSSC could no longer handle the additional flows it would trigger the next phase. That phase being a line from the TVRSSC lagoon to the Onoway lagoon, has Onoway committed to accepting these additional flows? Being that we currently cannot handle the additional flows, should we not be looking at making this a part of the phase from Darwell to TVRSSC? And can the Onoway lagoon handle the additional flows?

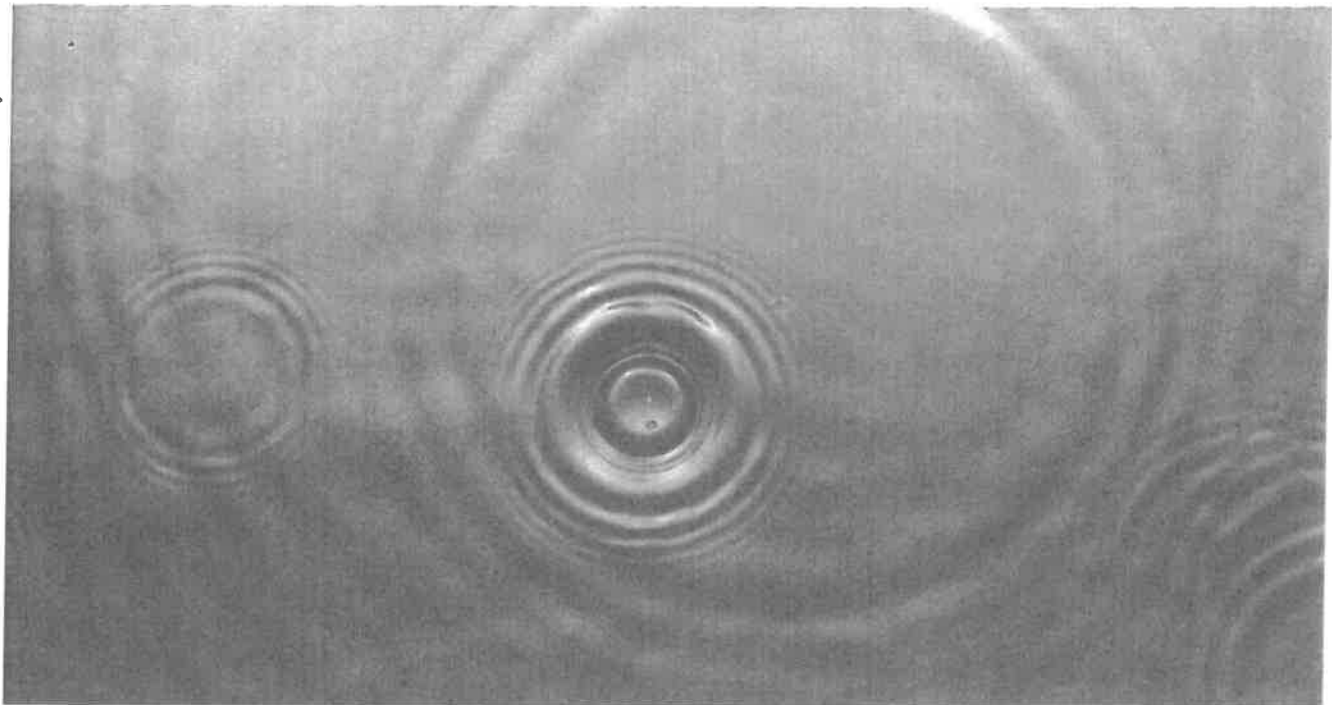
-Will the Darwell Lagoon Commission commit to covering the costs associated with having a consultant(s) and/or engineer(s) of our choice to review this project and the potential impact to our system, and determine what an appropriate utility may look like? As indicated in our previous correspondence we would not have to undertake this work if we were not considering the potential of an outside connection to our system.

We are committed to working with our regional partners to better provide for our residents, however the TVRSSC has to be diligent in their assessment and review of the potential impacts to their own system and operations to ensure there will be no negative impacts in the years to come. The Tri Village Regional Sewer Services Commission requests that all up to date information and alignments be provided for review.

Yours truly,

Roger Montpellier  
Chairperson

Box 277, Alberta Beach, Alberta T0E 0A0  
Phone: 780-446-1426 email: d.evans@xplornet.com



## County Announces Green Infrastructure Funding Milestones

Parent Category: [News](#) / [Administration News](#) / 17 March 2021

Lac Ste. Anne County is pleased to announce its receipt of joint federal and provincial grant funding totaling \$11,800,000 for construction of a wastewater transmission line between lagoon facilities in the County's southeast quadrant. When complete, this line will connect the Hamlet of Darwell lagoon facility to the Tri-Village Regional Sewer Commission lagoon facility in Alberta Beach. [Click Here](#) to view and download the related media release in PDF format.

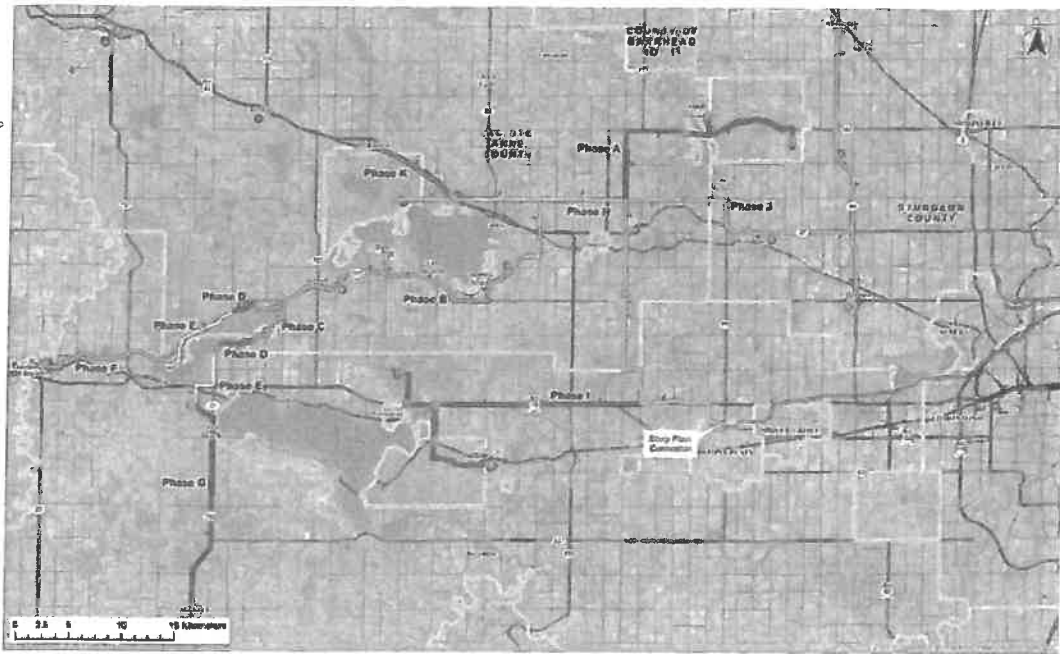
This project — referred to as the Darwell Lagoon Commission Regional Wastewater Transmission Line - Phase B (Darwell to Tri-Village) — is one of two sub-phases of a more comprehensive regional wastewater transmission system. Under the guidance of the Darwell Lagoon Commission, the County has secured close to \$23 million in federal and provincial grant dollars for this system over two years, representing 90% of the cost of this critical wastewater infrastructure project.

"I commend the federal and provincial government for their investments in our region," shared Lac Ste. Anne County Reeve Joe Blakeman. "This funding will help further reduce our dependence on aging infrastructure. It will also create local jobs, strengthen our economy, and support healthier and more sustainable communities for generations to come."

In March Of 2019, Alberta's Transportation Minister approved \$11,272,500 in Water for Life Strategy grant funding for Phase A of this project, which entails construction of a regional wastewater transmission line from the Summer Village of Sandy Beach to the Town of Onoway lagoon facility. This funding covers 90 per cent of the estimated eligible project costs up to \$11,272,500 for the Darwell Regional Wastewater Transmission line – Phase A (Sandy Beach/Sunrise Beach to Onoway).

In June of 2020, Alberta's Minister of Infrastructure approved grant funding for the Phase B wastewater project through the Investing in Canada Infrastructure Program (ICIP). The County received the maximum federal funding under ICIP, which is 40% of the total eligible costs up to \$4,720,000. The County received additional grant funding under the Water for Life Strategy that covers 50% of eligible project costs to a maximum of \$5,900,000. The chart below shows federal and provincial grant funding amounts to date for this project.

Darwell Regional Wastewater Transition Line	Federal Funding	Provincial Funding	Municipal /Other Funding	Totals
<b>Phase A</b> <i>(Sandy Beach/Sunrise Beach to Onoway)</i>	\$0	\$11,272,500	\$1,252,500	<b>\$12,525,000</b>
<b>Phase B</b> <i>(Darwell to Tri-Village)</i>	\$4,720,000	\$5,900,000	\$1,180,000	<b>\$11,800,00</b>
				<b>\$24,325,000</b>



## Wastewater Infrastructure Background

For years, Lac Ste. Anne County and its municipal neighbours have sought ways to decrease nutrient loading caused by wastewater inefficiencies, and thus improve the water quality of the region's lakes. A study was conducted to determine the feasibility of a wastewater transmission system to service the northwestern portion of Parkland County; the south of Lac Ste. Anne County; the west of Sturgeon County; and various localities within or adjacent to this area. The outcome of this study was the Regional Wastewater Transmission Line Conceptual Design Report.

This document outlined a long-term plan for a wastewater transmission system to service the area, but also recommended that critical priority be given to Phase I of this system; further divided into two sub-phases: a transmission line from the Summer Village of Sandy Beach to the Town of Onaway lagoon facility, and another line from the Hamlet of Darwell lagoon facility to the Tri-Village Regional Sewer Commission lagoon facility in Alberta Beach.

Both sub-phases of the master wastewater project are slated to begin construction in the Fall of 2021. Future phases hinge on growth; utilization of existing lagoon facilities; and the availability of funding from senior governments. If variables continue at the anticipated pace, the total build-out of the system as provided in the Darwell Lagoon Commission's conceptual design may be completed over the next 10 to 20 years.

Visit [infrastructure.gc.ca/plan/icjp-pidc-eng](https://infrastructure.gc.ca/plan/icjp-pidc-eng) and [alberta.ca/water-for-life-strategy.aspx](https://alberta.ca/water-for-life-strategy.aspx) for details on the grant programs.

Print

**aboffice@albertabeach.com**

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**From:** tori@wildwillowenterprises.com  
**Sent:** April 6, 2021 8:56 PM  
**To:** emily@milestonemunicipalservices.ca; cao@lakeview.ca; d.evans@xplor.net.com; office@sunsetpoint.ca; svsunrisebeach@wildwillowenterprises.com; sv sandyb@xplor.net.ca; cao@svnakamun.com; svcastle@telus.net; svseba@telusplanet.net; cao@rosshaven.ca; mervin.clarke@canada.ca; paul2703@icloud.com; robinrain@live.ca; gennyb\_pfn@outlook.com; rhondapaul36@hotmail.com; ta.tanka26@hotmail.com; publicworks@ansn.ca; chief@ansn.ca; melindapotts@live.ca; administration@wildwillowenterprises.com; don.svyellowstone@gmail.com; mprimeau@lsac.ca; lolsvik@lsac.ca; robert.mcgowan@parklandcounty.com; rod.shaigec@parklandcounty.com; svwestcove@outlook.com; lwstamand@gmail.com; aboffice@albertabeach.com; duncan.angela.ad@gmail.com; jtracy@onoway.ca  
**Cc:** ddm@kronprinzconsulting.ca; Wendy Wildman  
**Subject:** WILD AGM - April 24th, 2021  
**Attachments:** To all members - notice of annual meeting 2021.docx; WILD Water - Letter to Members - 2021 AGM - Apr 1.docx

Good Evening West Inter Lake District (WILD) Regional Water Services Commission Members;

Please find attached information regarding the 2021 Annual General Meeting, which will be held on April 24th at 11:00 a.m. via zoom. If you have any questions or concerns please respond to this email.

Thank you for your time,

Victoria Message  
Administrative Assistant  
Wildwillow Enterprises Inc.

**WEST INTER LAKE DISTRICT (WILD)  
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0  
Ph: 780-967-0271 Fax: 780-967-0431  
Email: [wildwatercommission@gmail.com](mailto:wildwatercommission@gmail.com)

April 1<sup>st</sup>, 2021

**TO: ALL COMMISSION MEMBERS**  
***(Sent by Email)***

Dear Member,

**Re: WILD Water Commission - 2021 Annual General Meeting**

Please be advised that the Board of Directors scheduled the 2021 Annual General Meeting to be held on April 24<sup>th</sup>, 2021 at 11:00 a.m. through a virtual platform. The Board decided that with the uncertainty of COVID a virtual meeting would be the safest option at this time.

The Board of Directors also agreed that to allow for no technical disruptions we will cap attendance to one attendee per member municipality. If you could please RSVP to Administration at [wildwatercommission@gmail.com](mailto:wildwatercommission@gmail.com) by 4:00pm on April 22<sup>nd</sup>, 2021 that would be much appreciated.

On behalf of the Board of Directors and commission staff, thank you to all our members and stakeholders who continue to share in our successes. We look forward to another year of growth – as a regional utility and as a community partner.

Lorne Olsvik  
Chairman  
Director for Lac Ste. Anne County  
WILD Water Commission

cc: Members  
Board of Directors  
Commission Manager

**WEST INTER LAKE DISTRICT (WILD)  
REGIONAL WATER SERVICES COMMISSION**

**Box 8**

**Alberta Beach, AB. T0E 0A0**

**Ph: (780) 967-0271 Fax: (780) 967-0431**

**Email: wildwatercommission@gmail.com**

March 31<sup>st</sup>, 2021

**IMPORTANT NOTICE  
ANNUAL MEETING**

Please be advised the Annual Meeting of the West Inter Lake District Regional Water Services Commission will be held on

**Saturday, April 24<sup>th</sup>, 2021 at 11:00 a.m.**

**Online Platform via ZOOM**

We are limiting access to one person per Member Community  
**(RSVP by April 22<sup>nd</sup>, 2021)**

*This is your opportunity to hear firsthand what is going on with this project, and we look forward to your participation.*

## Alberta Beach Village Office

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**From:** Tracy Reaume <treaume@morinville.ca>  
**Sent:** April 16, 2021 12:35 PM  
**To:** Tracy Reaume  
**Cc:** aboffice@albertabeach.com; acrofts@mdtaber.ab.ca; admin@edgerton.ca; admin@ghostlake.ca; admin@id4waterton.ca; admin@mdwainwright.ca; admin@myrnam.ca; admin@parklandbeachsv.ca; admin@sexsmith.ca; admin@summervillageofgulllake.com; admin@waiparous.ca; admin@wembley.ca; administration@villageofduchess.com; administration@villageofheisler.ca; administration@wildwillowenterprises.com; ahoggan@rockyview.ca; allan@clearhillscounty.ab.ca; amartens@brooks.ca; amiskvil@telusplanet.net; amitchell@lethcounty.ca; andre.corbould@edmonton.ca; bancroftkim@hotmail.com; barb.miller@mldsr.ca; barons@xplornet.com; bbeck@beaver.ab.ca; bberlinguette@valleyview.ca; beiseker@beiseker.com; bgiven@town.jasper.ab.ca; bjohnson@mdpeace.com; bmorton@chestermere.ca; Brian.Henderson@wheatlandcounty.ca; brogers@town.bonnyville.ab.ca; burnstick8@gmail.com; busselman.czar@mcsnet.ca; Bwilliams@minburncounty.ab.ca; candice.greig@stavelly.ca; cao.arrowwood@gmail.com; cao.marwayne@mcsnet.ca; cao@acme.ca; cao@athabascacounty.com; cao@bassano.ca; cao@bawlf.com; cao@berwyn.ca; cao@betulabeach.ca; cao@birchhillscounty.com; CAO@bonaccord.ca; cao@bowden.ca; cao@breton.ca; cao@consort.ca; cao@countyofnorthernlights.com; cao@cremona.ca; cao@delia.ca; cao@donnelly.ca; cao@drumheller.ca; cao@elkpoint.ca; cao@fairview.ca; cao@falher.ca; cao@forestburg.ca; cao@grimshaw.ca; cao@highlevel.ca; cao@highprairie.ca; cao@hinescreek.com; cao@hythe.ca; cao@innisfree.ca; cao@irma.ca; cao@irricana.com; cao@itaska.ca; cao@kneehillcounty.com; cao@lakeview.ca; cao@linden.ca; cao@lougheed.ca; cao@mackenziecounty.com; cao@manning.ca; cao@mannville.com; cao@mayerthorpe.ca; cao@mclennan.ca; cao@mdopportunity.ab.ca; CAO@mdpincercreek.ab.ca; cao@milkriver.ca; cao@mundare.ca; cao@nampa.ca; cao@nanton.ca; cao@nobleford.ca; cao@onoway.ca; cao@pinchercreek.ca; cao@ranchland66.com; cao@rdcounty.ca; cao@redwater.ca; cao@rockyford.ca; cao@rosshaven.ca; cao@rycroft.ca; cao@ryley.ca; cao@sedgewick.ca; cao@silverbeach.ca; cao@slavelake.ca; cao@smokylake.ca; cao@smokylakecounty.ab.ca; cao@stirling.ca; cao@sundancebeach.ca; cao@taber.ca; cao@thorhildcounty.com; cao@threehills.ca; cao@town.killam.ab.ca; cao@townofbashaw.com; cao@townofoyen.com; cao@townofprovost.ca; cao@townofspiritrivier.ca; cao@townofswanhills.com; cao@townoftrochu.ca; cao@townoftwohills.com; cao@village.donalda.ab.ca; cao@village.longview.ab.ca; CAO@villageofalix.ca; cao@villageofalliance.ca; cao@villageofbigvalley.ca; cao@villageofbitternlake.ca; cao@villageofcarbon.com; cao@villageofcarma.com; cao@villageofchampion.ca; cao@villageofclyde.ca; cao@villageofelnora.com; cao@villageofempress.com; cao@villageofmilo.ca; cao@villageofstandard.ca; cao@vokitscoty.ca; cao@vulcancounty.ab.ca; cao@warburg.ca; cao@warner.ca; CAO; cao@whitesandsab.ca; carla@clive.ca; carlm@carstairs.ca; carrie.kinahan@glenwood.ca; cburns@town.vauxhall.ab.ca; ccraig@vegreville.com; ccurtis@villageofcaroline.com; charliecutforth@ponokacounty.com; chipmanab@mcsnet.ca; christine.b@lamont.ca; christopher@townofcastor.ca; city.manager@airdrie.ca; city.manager@leduc.ca; city.manager@reddeer.ca; cmerritt@saddlehills.ab.ca; cmillar@northernsunrise.net; cneufeld@tofieldalberta.ca; community@draytonvalley.ca; cparker@peaceriver.ca; cprosser@highriver.ca; craig.dalton@lethbridge.ca; d.evans@xplornet.com; d.evans@xplornet.com; daniellemorine@improvementdistrict9.ca;



April 16, 2021

The Hon. Kaycee Madu  
Minister of Justice and Solicitor General  
424 Legislature Building  
10800 - 97 Avenue  
EDMONTON, AB T5K 2B6

Dear Minister Madu:

**Re: Town of Morinville Support for RCMP**

Our Council is not supportive of the Government of Alberta's initiative to replace the RCMP with an Alberta Provincial Police Service (APPS). Our opinion is that there are other, more effective ways to achieve the outcomes identified through the *Police Act* review. Indeed, improving the public's trust in policing, ensuring an effective complaint process, and improving Indigenous peoples' relationships are important objectives.

There are, however, several considerations that cause justifiable concern:

- The Fair Deal Panel recommends establishing an APPS despite 65% of respondents indicating non-support;
- The necessity for a new model is unclear when there is little substantiated dissatisfaction with the RCMP but rather some areas for improvement have, rightfully, been identified;
- Transition costs are poorly understood, and ongoing operating costs will inevitably rise. Municipalities currently bear the majority of policing costs and are not able or willing to accept any additional increases. As you know, municipalities have limited means to increase revenues, receiving only 8-10 cents for every tax dollar collected. Continuing to do more with less is untenable.

There has not been compelling evidence that an APPS would result in better outcomes, particularly with the expected increase in costs. The Town of Morinville has a collaborative relationship with the local RCMP detachment and is satisfied with the level of service and degree of responsiveness received. As such, Council encourages the Government of Alberta to abandon the transition study and redouble efforts to work with the RCMP to achieve better outcomes.

Sincerely,

A handwritten signature in black ink, appearing to read 'Barry Turner'.

Barry Turner  
Mayor

*An Alberta Capital Region Community*

...2



**CC**    **The Honourable Jason Kenney, Premier**  
**Dale Nally, MLA for Morinville-St. Albert**  
**Dane Lloyd, MP for Sturgeon River-Parkland**  
**Curtis Zablocki, Commanding Officer for Alberta, RCMP**  
**AUMA Members**  
**RMA Members**

14.a



Garry Webster  
President

March 24, 2021

Mike Haanen  
President Elect

Attention: Honourable Mayors/Reeve's,  
Members of Council and Chief Administrative Officers

Peter McDowell  
Past President  
APWA Delegate

**Re: National Public Works Week, May 17-23, 2020 – “Stronger Together”**

Patty Podoborzny  
CPWA Delegate

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 16-22, 2021 as National Public Works Week in your community. This year's theme is "Stronger Together." This year's exciting poster challenges our members and their citizens to think about the role public works plays in creating a great place to live. By working together, the impact citizens and public works professionals can have on their communities is magnified and results in the ability to accomplish goals once thought unattainable.

Mike Stasiuk  
Director, Sustainability

Chris Dechkhoff  
Director, Allied Members

Public Works helps maintain a community's strength by working together to provide an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks, and grounds, emergency management and first response, solid waste, and right-of-way management. Public Works provides togetherness needed for collaboration with all the stakeholders in capital projects, infrastructure solutions, and quality of life services.

Greg Zirk  
Director, Outreach

Dean Berrecloth  
Director, Idea Group  
Leader

Joe Guido  
Director, Special Events

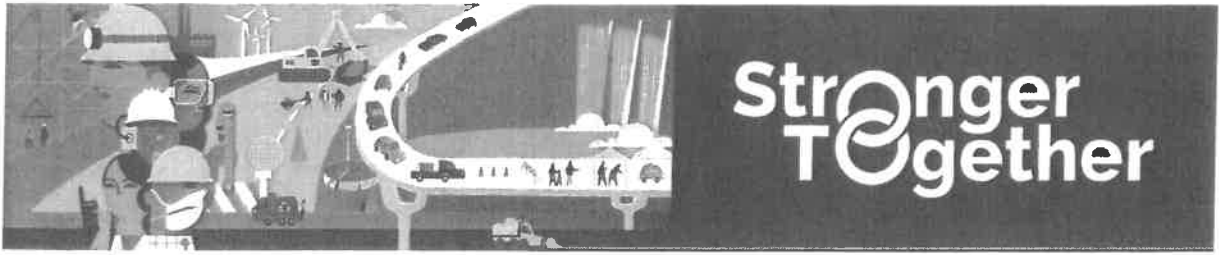
National Public Works Week is observed each year during the third full week of May and this is the 61st year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

Brittany Wolbeck  
Director, Emerging Leaders

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to [www.publicworks.ca](http://www.publicworks.ca) for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. [www.cpwa.net](http://www.cpwa.net) If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Jeannette  
Executive Director  
APWA - Alberta Chapter  
p: 403-990-APWA (2792)  
[admin@publicworks.ca](mailto:admin@publicworks.ca)

RECEIVED APR 06 2021



**National Public Works Week**

**May 16 – 22, 2021**

**“Stronger Together”**

**Provincial/Territorial Proclamation (SAMPLE)**

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **Alberta Beach, Alberta**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **Alberta Beach, Alberta** to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2021 marks the 61<sup>st</sup> annual National Public Works Week sponsored by the American Public Works Association be it now,

Be it that **RESOLVED**, Alberta Beach Council do hereby designate the week May 16 – 22, 2021 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Alberta Beach, Alberta

DONE at the **Municipality of Alberta Beach, Alberta** this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

**Jim Benedict, Mayor**

**[SEAL]**

**aboffice@albertabeach.com**

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**From:** Seniors and Housing Information <Seniorsinformation@gov.ab.ca>  
**Sent:** March 22, 2021 1:43 PM  
**Cc:** Seniors and Housing Information  
**Subject:** Seniors' Week 2021 Community Declaration Information  
**Attachments:** Seniors-Week-Declaration.pdf

For more than 30 years, Alberta has celebrated seniors during the first week in June. Seniors' Week 2021 is June 7-13 and will be kicked off with a provincial launch event co-hosted by Seniors Outreach Program Society on June 7. Seniors' Week is an opportunity to celebrate seniors and to ensure they feel valued by friends, loved ones, and all Albertans.

Attached is a Community Declaration, which was designed to support communities in recognizing Seniors' Week and to generate greater awareness of the importance of seniors in our communities. Please notify the province of your declaration by June 3, 2021, so that this information can be highlighted on the Seniors and Housing website. To register your declaration, please email [seniorsinformation@gov.ab.ca](mailto:seniorsinformation@gov.ab.ca).

The Government of Alberta offers an online Events Calendar that can be used to post or view special events for seniors. Please visit the [Seniors' Week website](#) for more information, to download Seniors' Week poster, and to find a [tip sheet](#) on how to celebrate seniors safely in your community!

Classification: Protected A



# DECLARATION

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In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 7 – 13, 2021 to be Seniors' Week in

Alberta Beach

**Community**

Jim Benedict, Mayor

**Official Title**

**Official Signature**

A handwritten signature in black ink, appearing to be "J. Pon", written over a horizontal line.

**The Honourable Josephine Pon, Minister of Seniors and Housing**

**aboffice@albertabeach.com**

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**From:** Milanne Araneta <Milanne.Araneta@albertahealthservices.ca>  
**Sent:** March 18, 2021 2:29 PM  
**To:** aboffice@albertabeach.com  
**Cc:** Len Klausner  
**Subject:** Lease Extension - DRAFT - Alberta Beach and AHS  
**Attachments:** Third Lease Extension and Amending Agreement (Alberta Beach).docx

**Importance:** High

Good afternoon Kathy,

I hope this email finds you well.

Please find attached the draft of the Third Lease Extension and Amending Agreement that our Legal department has created for Alberta Beach Ambulance Station, for your review and consideration. Should you require changes to the document, I have turned on Track Changes so we may review your suggestions and/or comments.

If the document is good as-is, and if acceptable to you, kindly print three (3) copies, single-sided, and sign all originals returning all to my attention at the address listed on my signature line below. Once we have received the Ministerial Consent, I shall then get AHS to sign the documents and will return back one fully executed Agreement to you for your records.

Should you have any questions or concerns, please do not hesitate to let me know.

Thank you and warm regards,

**Milanne Araneta**

Leasing Administrator

Real Estate & Leasing, Edmonton & North

Capital Management

P: 780-735-0247

[milanne.araneta@ahs.ca](mailto:milanne.araneta@ahs.ca)

1100 North Tower, 10030-107 St.

Edmonton, AB T5J 3E4



**Alberta Health  
Services**

Healthy Albertans.  
Healthy Communities.  
Together.



Please consider the environment before printing this e-mail and/or attachments

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**THIRD LEASE EXTENSION & AMENDING AGREEMENT**

**THIS AGREEMENT** dated as of the 31<sup>st</sup> day of March, 2021 (the **“Effective Date”**).

**BETWEEN:**

**ALBERTA BEACH**  
(the **“Landlord”**)

OF THE FIRST PART

- and -

**ALBERTA HEALTH SERVICES**  
(the **“Tenant”**)

OF THE SECOND PART

**WHEREAS:**

A. Pursuant to a Lease Agreement dated the 1<sup>st</sup> day of April, 2013, as amended by a Lease Extension & Amending Agreement dated the 3<sup>rd</sup> day of March, 2015 and a Second Lease Extension & Amending Agreement dated the 31<sup>st</sup> day of March, 2018 (a copy of which agreements are attached hereto as Schedule “A” and are herein collectively referred to as the **“Lease”**), the Landlord leased to the Tenant and the Tenant leased from the Landlord:

- (a) the Building known as Alberta Beach Ambulance Station, having a municipal address of 4700 - 47th Avenue, Alberta Beach, Alberta, and situate on the Lands legally described as PLAN 0221068, BLOCK 24, LOT 1, EXCEPTING THEREOUT ALL MINES AND MINERALS;
- (b) three (3) Parking Stalls located on the Lands; and
- (c) Chattels consisting of one (1) fridge and one (1) stove;

for a term expiring on the Effective Date (the **“Term”**), subject to the terms and conditions contained in the Lease; and

B. The Landlord and the Tenant wish to enter into this Agreement to extend the Term of the Lease for a further period of Five (5) years expiring on March 31, 2026, subject to the terms and conditions set forth herein.

**NOW THEREFORE**, in consideration of the premises, rents and covenants set out herein, the parties hereto agree as follows:

1. The parties hereby acknowledge and agree that the foregoing recitals are true in substance and in fact and form an integral part of this Agreement. All capitalized terms, words and expressions used in this Agreement, unless otherwise herein defined or unless there is something in the subject matter or context inconsistent therewith, shall have the same meaning ascribed to them in the Lease.
2. The Term of the Lease is hereby extended until and including March 31, 2026 (the Five (5) year period commencing on April 1, 2021 and expiring on March 31, 2026 is herein referred to as the "**Third Extension Term**"), on the same terms and conditions as contained in the Lease, save and except as hereinafter set forth.
3. During the Third Extension Term, the Tenant shall pay to the Landlord an Annual Gross Rent in the the sum of Ten Thousand Two Hundred and 00/100 (\$10,200.00) DOLLARS, which shall be payable in advance in equal instalments of Eight Hundred Fifty and 00/100 (\$850.00) DOLLARS each on the first (1st) day of each month during the Third Extension Term.
4. Sections 2.03 and 2.04 of the Lease are hereby deleted and replaced with the following:

"2.03 The Tenant shall make payment of the Annual Gross Rent by way of either cheque or electronic funds transfer, as selected by the Tenant. If the Tenant determines that it shall make such payments by electronic funds transfer, the Landlord shall, at the Tenant's request, contact the Tenant by electronic mail at AHS.APVendorRequests@ahs.ca or by telephone at (780) 350-3217, or at such other e-mail address or telephone number as the Tenant may from time to time direct by written notice to the Landlord, for the purpose of obtaining the Tenant's electronic funds transfer form (the "**EFT Form**"). Upon receiving the EFT Form, the Landlord shall provide the items required thereby.

2.04 The Landlord may change any information which it has provided in the EFT Form by following the procedure set out in the EFT Form or specified by the Tenant. The Tenant shall not be responsible for any claims, costs, expenses or losses as a result of any failure by the Landlord to complete the EFT Form and provide the items required by the EFT Form, or as a result of any incorrect information or items provided by the Landlord."
5. Schedule "F" of the Lease is hereby deleted in its entirety.
6. Subject to the foregoing, all terms, conditions and covenants contained in the Lease (including all covenants of a personal nature) are hereby reaffirmed and shall remain unchanged, and except as otherwise expressly set forth above, all such terms, conditions and covenants shall continue in full force and effect.
7. This Agreement shall be construed in accordance with the laws in force in the Province of Alberta.



8. This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.
9. Notwithstanding the dates on which this Agreement is signed, the parties agree that the terms and conditions of this Agreement have operated as between them and been effective as of the Effective Date.

**IN WITNESS WHEREOF** the Landlord has executed these presents this \_\_\_\_ day of \_\_\_\_\_, 2021, but having effect as of the Effective Date.

**ALBERTA BEACH**

Per: \_\_\_\_\_

Name: Jim Benedict  
Title: Mayor

Per: \_\_\_\_\_

Name: Kathy Skwarchuk  
Title: C.A.O.

**IN WITNESS WHEREOF** the Tenant has executed these presents this \_\_\_\_ day of \_\_\_\_\_, 2021, but having effect as of the Effective Date.

**ALBERTA HEALTH SERVICES**

Per: \_\_\_\_\_

Name: Leonard Klausner  
Title: Director, Real Estate & Leasing

Per: \_\_\_\_\_

Name: Samuel Alexander  
Title: Manager, Land Services-North

**SCHEDULE "A"**

**THE LEASE**

**[see attached]**

## Innovative Planning & Development

Kim Kozak  
4, 2406 Twp. Rd. 540  
Onoway, Alberta T0E 1V0  
587-988-7669

[pkozak@telus.net](mailto:pkozak@telus.net)

March 30<sup>th</sup>, 2021

Kathy Skwarchuk – CAO  
Village of Alberta Beach  
PO Box 278  
Alberta Beach, Alberta T0E 0A0

[aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)

**Re: Proposal to provide contracted Planning and Development Officer Services for the Village of Alberta Beach**

Dear Kathy,

Please consider renewing my contract for providing Planning and Development Officer services to the Village of Alberta Beach. With the network and resources available to Innovative Planning & Development, I can deliver professional services that meet the Village’s needs.

Innovative & Planning would offer seven days a week of development support services to the residents, contractors, and agents representing Alberta Beach residents. The hours would range from Monday through Friday, 12:00 pm to 12:45 pm and 4:30 pm to 9 pm. Saturday, Sunday, and Statutory Holidays hours from 9 am to 9 pm. All phone calls and emails will be returned within 48 hours or less.

The services provided would be through email, phone, and one-on-one support to provide enhanced customer service and rapid response time. My vehicle is insured for business purposes, and I carry a two million dollar (\$2,000,000) professional liability insurance provided through Intact Insurance.

Please find below schedule “A” of the fee schedule for development and planning services.

I am available to meet with you and/or Council to further discuss the renewal I am proposing.

Sincerely,



Lana Kim Kozak

## **SCHEDULE “A”**

### **PROPOSED Schedule of Fees**

#### Village of Alberta Beach

#### **PROVISION OF DEVELOPMENT OFFICER SERVICES**

**\$1,550 per month (plus GST)**

- Assume the role and function of the Development Authority for Village.
  - Answer all development-related inquiries.
  - Prepare and issue (through Village Office) all Development Permits.
  - Prepare and issue (through Village Office) required Development Permit notification(s).
  - Prepare Encroachment: Agreements or Letter of Consent.
  - Register Encroachment Agreements with Land Titles. (Alberta Beach to reimburse the registration costs).
  - Undertake and complete necessary compliance monitoring of all issued permits.
  - Prepare and issue (through Village Office) all Compliance Letters
- **FLAT FEE – no charges for mileage, phone calls or office supplies; and**
  - **the Village would collect - and retain - all fees and charges**

#### **OPTIONAL SERVICE – Four (4) hours per month of Professional Planning Support**

**\$250.00 per month (plus GST)**

- Access to a professional planner for administrative assistance/support and/or to attend meetings representing the planning aspects or concerns of the Village.
- Strictly intended (as required) for Planning (and Development Authority) support and advice provided to Village Administration.
- Direction to Contractor regarding such planning support provided through the CAO.
- Hours would accrue month to month if not utilized by the Village (i.e. four (4) hours from January would carry forward to February if not utilized in that month).
- Up to a maximum of 24 hours (50% of each calendar year's accrual) would accrue from the calendar year to the following calendar year.

#### **OPTIONAL SERVICE – Professional Planning Services (Project-based)**

**\$75 to \$100 per hour (plus GST)**

- Access to a professional planner on a negotiated sub-contract basis for the completion of smaller planning specific projects as may be required by Council and directed by Administration.
- Subject to availability of the Planner and Development Officer.

#### **TERMS AND CONDITIONS**

- I am prepared to sign a two (2) to three (3) year Agreement (with an option to renew).
- The Contractor suggests a three (3) month notification requirement for either party to terminate the Agreement. However, the Contractor is not opposed if the Village wished to retain a one (1) month termination clause for the municipality.
- The Contractor would bill monthly, and payment is expected within 30 days.

THIS AGREEMENT dated this the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2021.

BETWEEN:

**The Village of Alberta Beach**

**(hereinafter referred to as the “Municipality”)**

OF THE FIRST PART

- and -

**Innovative Planning and Development Services**

**(hereinafter referred to as the “Contractor”)**

OF THE SECOND PART

IN CONSIDERATION OF the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the parties to this Agreement agree as follows:

1. Municipality hereby appoints the Contractor to the position of Development Officer for Alberta Beach, commencing May 1<sup>st</sup>, 2021.
2. The Contractor shall well and faithfully perform the duties assigned to the Contractor or as prescribed from time to time by Resolution or by Bylaw of the Council of Alberta Beach, which duties shall include, but shall not be limited to those duties set forth in the Municipality’s Land Use Bylaw and Schedule “B” of this Agreement.
3. It is expressly agreed that the Contractor is acting as an independent contractor and not as an employee/employer relationship in providing the Services hereunder. The Contractor and Municipality acknowledge that this Agreement does not create a partnership or joint venture between them.
4. The Contractor shall supply and maintain all of their own equipment, professional liability insurance (\$2,000,000 minimum coverage), and vehicle insurance.
5. The Contractor shall indemnify and save harmless the Municipality from and against all claims, losses, damages and costs, which the Contractor may be required to pay, suffer or incur by reason of or in any way relating to this

agreement, or by reason of any negligence on the part of the Contractor, its servants, or agents in connection with this agreement.

6. For the services provided by the Contractor under this Agreement, the Municipality will pay to the Contractor monthly retainer compensation as detailed in the Contractor's Proposal dated March 30<sup>th</sup>, 2021 and as included in Schedule A. Specifically, "Provision of Development Officer Services" and "OPTIONAL SERVICE – Four (4) hours per month of Professional Planning Support" as per the rates provided by the contractor. Contractor to submit detailed monthly invoices to the Municipality as may be required by the CAO.
7. Additional services – solely at the direction of the Municipality's Administration may be provided by the Contractor under this Agreement as per Schedule "A" specifically "OPTIONAL SERVICE – Professional Planning Services (Project based)" as per the rates which may be negotiated between the municipality and contractor.
8. Any amendment or modification of this Agreement or additional obligation assumed by either party in connection with this Agreement will only be binding if evidenced in writing signed by each party or an authorized representative of each party.
9. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.
10. This Agreement shall be for an initial period of Three 3 Years commencing as per Sec. 1 of this Agreement and terminating (notwithstanding Sec. 11 - below) on April 30<sup>th</sup>, 2024.
11. The Municipality may terminate this agreement for any reason upon giving thirty (30) days' notice in writing to the Contractor to such effect, provided that such termination shall have been authorized by ordinary resolution of the Municipality. The Contractor may terminate this Agreement for any reason, upon giving ninety (90) days' notice in writing to Municipality to such effect. Termination of this Agreement prior to its expiry date shall in no way relieve any party from any of its obligations hereunder accruing or arising prior to termination.

12. Any notice, direction or other instrument required or permitted to be given hereunder shall be in writing and shall be sufficiently given if served personally by delivering same to any officer of the party to be served, or may be given by registered mail postage prepaid, or by email, addressed as follows:

TO: Village of Alberta Beach  
AT: PO Box 278  
Alberta Beach, Alberta T0E 0A0  
aboffice@albertabeach.com

TO: Innovative Planning and Development Services  
c/o Kim Kozak  
AT: RR 3 Site 303 Comp. 77  
Onoway, Alberta T0E 1V0  
development@albertabeach.com

and if mailed as aforesaid the same shall be deemed to have been received and to be effective on the second week day following the day on which it was mailed, provided however that in the event of an interruption of normal mail service by strike or lockout or other similar event, the notice shall not be deemed to have been received until the seventh week day following restoration of normal mail service.

Any party may change its address for service by notice given in the manner aforesaid.

IN WITNESS WHEREOF the parties hereto have hereunto caused their respective corporate seals to be affixed, attested by the hands of their proper officers in that capacity duly authorized.

Municipality (Village of Alberta Beach)  
Per:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Contractor  
(Innovative Planning and Development  
Services)

**SCHEDULE "A"**  
Innovative Planning and Development Services  
Proposal dated March 30<sup>th</sup>, 2021



## **SCHEDULE “B”**

### **Customer Service**

Preliminary contact with customers regarding development support services will be offered through municipality office and staff. These initial inquiries will then be forwarded to Contractor for (as needed) 7 days a week, as well as evening responses; with direct e-mail support to enhance customer service and quickest response time. Initial inquiries will be forwarded by municipal staff electronically to Contractor for response.

**e-mail:** [pkozak@telus.net](mailto:pkozak@telus.net) – Kim Kozak

**text/Call:** (587) 988-7668 – Kim Kozak

### **Letters of Compliance**

Requests for any Letters of Compliance (and payment) will be submitted directly to the Municipality. Letter of Compliance then prepared by Contractor and returned electronically to municipal staff then forwarded directly to customer by Municipality within 3 - 10 business days, and Compliance response placed in property file.

### **Development Permit Application**

- Development Permit application (and payment) submitted directly to Municipality;
- Development Officer to review all information (forwarded electronically by the Municipality) and ensure all required documents and information received (Contractor will communicate directly with customer if additional information is required);
- Payment for Development Permit application provided directly to municipality and retained by same;
- Development Officer to process application and render decision within 2 – 4 weeks of receipt of complete application. Decision (including property notification posting) then sent to Village’s Administration electronically. Administration provides a paper copy to customer and place copy in property file.
- As Development Permit is approved by Contractor an electronic copy is also provided to customer (for consultation with Safety Codes provider) and Village Assessor (for taxation).

- Confirmation that the Security Deposit (if a condition of approval for the Development Permit) has been received by the Village's CAO (to be held in trust by the Village).
- Contractor to inspection site once footings have been constructed (if applicable) to confirm that construction appears to be proceeding in correct location. Contractor retains ability to require a Surveyor's RPR confirming same.
- Once all construction is completed an onsite inspection is completed by the Development Officer to ensure that no damage to Village property and that the building/landscaping has been completed per the conditions of the approved Development Permit.
- Based on a successful site inspection and completion of Safety Codes monitoring a confirmation is sent to Municipality directing the release of any security deposit.



**ALBERTA BEACH  
COUNCIL AGENDA  
REQUEST FOR DECISION**

**RECOMMENDATION**

**ITEM DESCRIPTION OR TITLE**

Proposal regarding the potential to leave as sited an encroachment of a Garbage and Recycle Bin onto the Municipal Roadway located at 4705-46 Avenue.

**RECOMMENDATION**

That Alberta Beach Council give approval to the Development Authority for the preparation of an Encroachment Agreement or Letter of Consent with conditions, allowing the bins to encroach onto the Municipal Roadway located at 4705-46 Avenue.

**BACKGROUND**

The Development Officer met with the registered landowner on-site to discuss a matter regarding the parking on their commercial property. Through the discussion the Development Officer mentioned the bins encroaching onto the roadway would require to be relocated in the boundaries of the commercial property.

The landowner indicated that relocating the bins would cause hardship because they would need to be located near the access off 46A Avenue. Moving the bins closer to 46A Avenue (north into the property) will cause conflict with parking for the residents residing and the businesses operating within the building.

The landowner is requesting Council to consider entering into an agreement, allowing the bins to remain on the roadway until such time as Alberta Beach requires the bins to be removed.

The landowner is unable to provide a plan showing the distant from the bins to the property line; therefore, no information regarding how far the bins are situated on the municipal roadway can be provided to Council. Currently the bins are completely located on the roadway and not within the subject lands.

The Public Works Manager expressed that the current location of the bins would not interfere with the regular maintenance and snow removal on 46<sup>th</sup> Avenue conducted by public works.

### DEVELOPMENT OFFICER POSITION

In the opinion of the Development Officer, it is reasonable to allow for the encroachment of the bins as the location of the bins will not unduly interfere with the amenities of the neighbourhood, materially interfere with or affect the use, enjoyment, or value of neighbouring properties.

If Council agrees entering into an agreement through a Letter of Consent or an Encroachment Agreement with the landowner(s) to allow the bins to remain on the Municipal Roadway, the Development Officer recommends the following conditions be included in the agreement:

1. The registered landowner(s) acknowledge that they are solely responsible for the encroachment and agree that they will, to the full extent of the law, shall indemnify and hold harmless Alberta Beach, its employees, agents, franchisees and licensees from and against any and all claims, damages, costs (including, without restriction, all legal and other professional costs on a solicitor and his own client full indemnity basis), losses, expenses, actions and suits of every kind and nature caused by, or arising directly, or indirectly out of, the existence of the Encroachment, or by reason of any matter or anything done, permitted or omitted to be done, by the landowner(s) or their tenants, heirs, executors, administrators and assigns, and whether occasioned by negligence or otherwise.
2. The registered landowner(s) shall assume all risk of personal injury or death and damage to all real or personal property, including the registered landowners' property comprising of the Encroachment, arising out of the presence of the Encroachment upon the Municipal Roadway, however such injury or damage is caused.
3. When Alberta Beach requires access to the lands, it will be the responsibility of the registered landowner(s) to provide the required access at the expense of the landowner.
4. At any time, Alberta Beach may request in writing that the Bins be removed from the Municipal Roadway at the registered landowner(s) expense within a reasonable time.
5. It will be the landowner's responsibility to ensure that the encroachment does not cause any hindrance or undue hardship to the neighbouring properties and to ensure that the bins or servicing of the bins do not obstruct traffic in any way.
6. The registered landowner(s) are fully responsible for notifying future purchasers of the property of this obligation should they sell the property in the future.
7. Alberta Beach shall not be responsible for any claims, or liabilities caused to the Municipal Roadway. The registered landowner(s) shall be responsible for any repairs required to the roadway due to the damaged caused by the heavy trucks obtaining access to the bins.

Please note that entering into an agreement with the landowner(s) may leave Alberta Beach at risk of lawsuits by any person who may cause bodily harm to themselves or damage to any of their personal belongings due to the encroachment. However, Condition 1 and 2 should protect Alberta Beach from any type of lawsuits brought forward due to the encroachment.

### CONCLUSION

The Development Officer recommends three (3) options Council may consider regarding the encroachment onto the Municipal Roadway, which are listed below:

**First**, Council may allow the bins to remain on the road allowance. The Development Officer would prepare a Letter of Consent or Encroachment Agreement allowing the encroachments, in which the Registered Landowners would require to agree to all the conditions and terms specified within the Letter of Consent.

This option does leave Alberta Beach with a small risk of a lawsuit by a person who may be injured or damage to any of their personal belongings due to the encroachment; or

**Second**, Council may agree to enter into an Encroachment Agreement with the Registered Landowners, allowing the bins to remain as sited, with conditions; or

This option does leave Alberta Beach with a small risk of a lawsuit by a person who may be injured or damage to any of their personal belongings due to the encroachment; or

**Third**, Council request that the encroachments onto the Municipal Roadway and Municipal Lands shall be removed and rebuilt on the subject lands at the expense of the Registered Landowners.

### ATTACHEMENTS

1. Request for Council to Enter Into An Encroachment Agreement
2. Photos of Encroachment
3. Site Plan

Subject: FW: Location of Garbage Bin at Lot 1 A, Block 1, Plan 0727593 4705 - 46 A Avenue Alberta Beach  
From: aboffice@albertabeach.com  
Date: Thu, March 25, 2021 3:18 pm  
To: "Kim Kozak" <development@albertabeach.com>  
Priority: Normal  
Status: answered, flagged

From: [REDACTED]  
Sent: March 25, 2021 11:10 AM  
To: [aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)  
Subject: Location of Garbage Bin at Lot 1 A, Block 1, Plan 0727593 4705 - 46 A Avenue Alberta Beach

#### Attention Management

This bin is for the use of the tenants and business located on this property. Presently there is no problem with this bin. The bin is adjacent to our property but mainly sits on municipal property. In this location it is easily serviced by Waste Management and easily accessed by all the tenants. There are no issues with traffic or snow removal. There will only be the one garbage bin as we are removing the recycle bin.

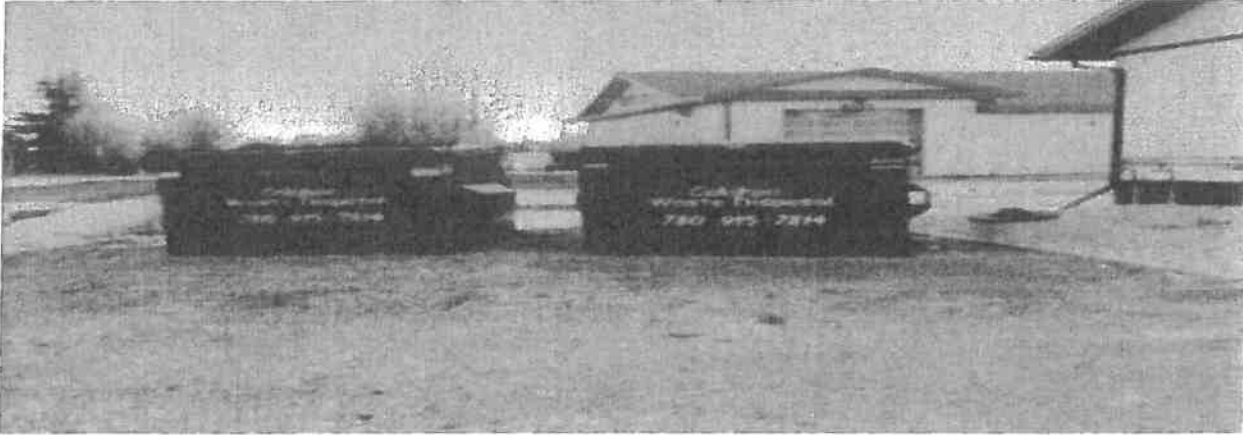
At this time we would like permission to have the bin remain in its present location.

Thank You for your consideration.

#### Attachments

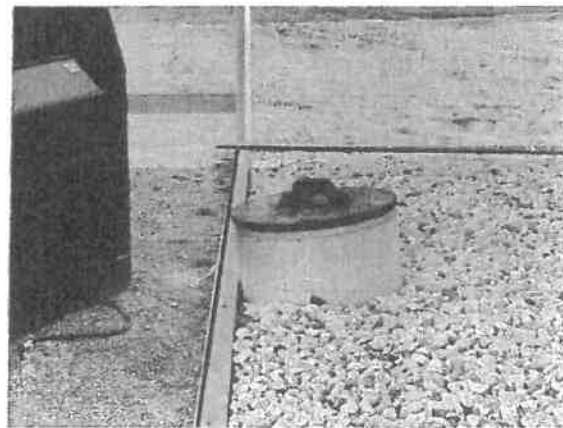
[untitled-\[2\].html](#) text/html 3.3 KiB

**Current location of bins off 46<sup>th</sup> Avenue**



**Access off 46<sup>th</sup> Avenue**

**Possibility the property line**



**Possibility the best location for bins**

**Access off 46A Avenue**



**Notes:**

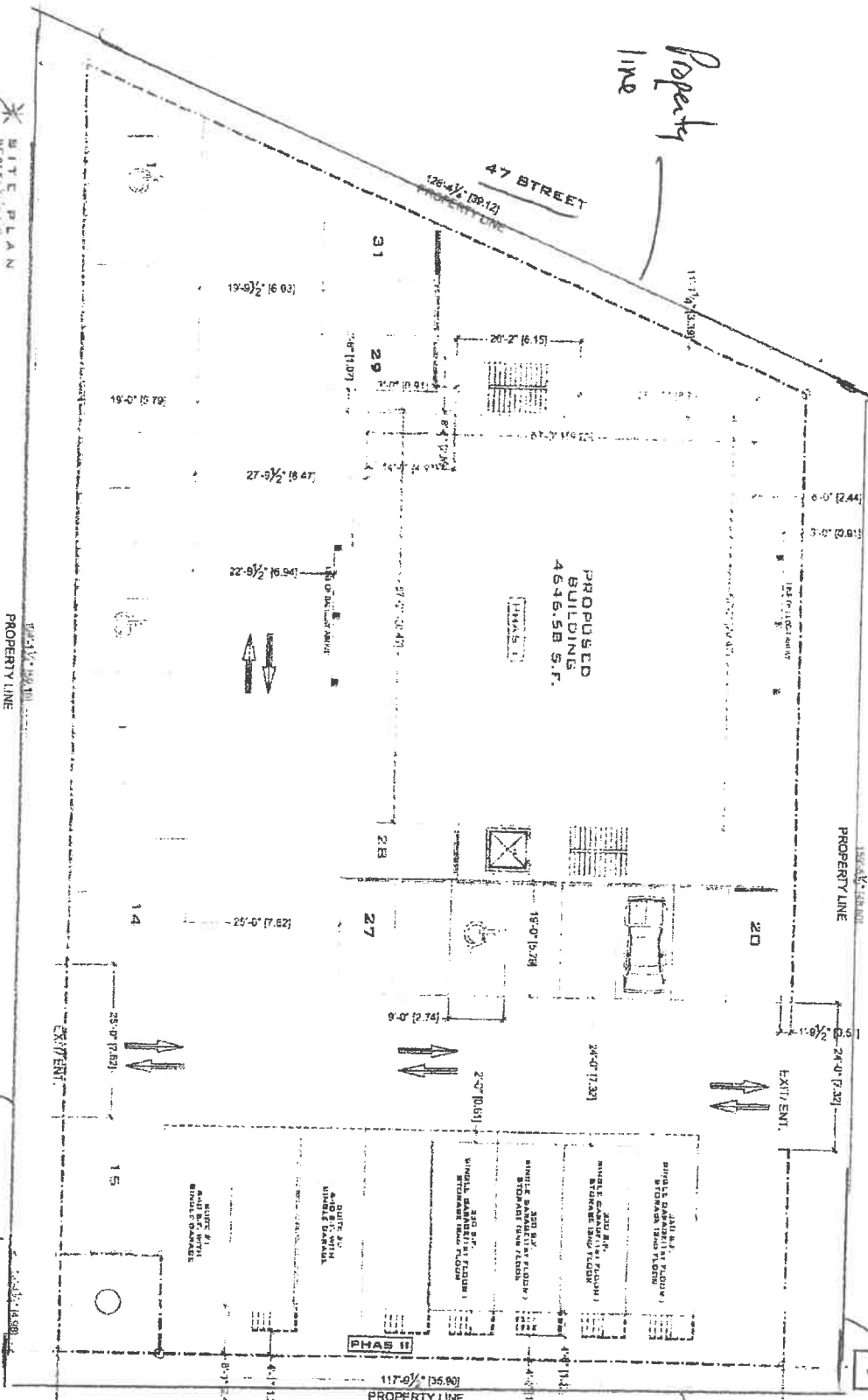
- Landowner(s) repaired 46 Avenue last year to be able to handle heavy truck traffic
- Possible location for bins not adequate to support two containers

SITE PLAN  
NOVEMBER 1970

PROPERTY LINE

46A Ave.

Property line



Property line

46 AVENUE

Property line  
of bins  
(not to scale)

Property line



**aboffice@albertabeach.com**

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**From:** Emily House <emily@springlakealberta.com>  
**Sent:** March 18, 2021 5:00 AM  
**To:** aboffice@albertabeach.com  
**Subject:** RE: SDAB Training Remuneration  
**Attachments:** Invoice 1013 - Alberta Beach - SDAB Board Member Training.pdf; Board Members and Clerk Completion of Training 2021.pdf

Hi Cathy.

Hope all is well. The Board Members have completed their training. I am including the confirmation of their completion. Don Dobing, unfortunately, has decided to retire but please feel free to appoint another member from the list. I would recommend either Denis Meier or Jason Shewchuk.

I am also including the invoice that we spoke about. I just paid the entire expense through my company and then invoiced Spring Lake and Alberta Beach. I hope that is okay.

Please let me know if you have any questions.

Have a wonderful day.

-Emily

*Emily House*  
*Chief Administrative Officer*  
**Village of Spring Lake**

Phone: 780.963.4211 Fax: 780.963.4260  
990 Bauer Ave, Spring Lake, AB T7Z 2S9  
[www.springlakealberta.com](http://www.springlakealberta.com)

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**From:** aboffice@albertabeach.com <aboffice@albertabeach.com>  
**Sent:** January 19, 2021 11:52 AM  
**To:** 'Emily' <emily@springlakealberta.com>  
**Cc:** emily@milestonemunicipalservices.ca  
**Subject:** RE: SDAB Training Remuneration

Thanks so much!

Alberta Beach would like to be fair. We have 3 of your board members appointed to our SDAB (Don Dobing, Rainbow Williams & John Roznicki) we would like to assist in the costs towards training, daily fees etc. Any idea what our portion should be?

I'm due for refresher this year and have booked through MGB. The 1 day course through Brownlee is definitely a better way however I was looking at costs.

*Thank you,*

*Cathy McCartney*  
*Assistant CAO*  
Alberta Beach  
Box 278  
Alberta Beach, AB  
T0E 0A0  
Phone: 780-924-3181  
Fax: 780-924-3313  
[aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)

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**From:** Emily <[emily@springlakealberta.com](mailto:emily@springlakealberta.com)>  
**Sent:** January 19, 2021 10:54 AM  
**To:** [aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)  
**Cc:** [emily@milestonemunicipalservices.ca](mailto:emily@milestonemunicipalservices.ca)  
**Subject:** Re: SDAB Training Remuneration

Hi Cathy.

The municipalities that I provide SDAB services to pay an annual fee and that covers training so I would pay for the board members training and then a daily fee which is typically the daily rate for an SDAB Hearing.

On another note, I'm not sure if you guys have taken your refresher training yet but I have some booked through Brownlee. It's a one day course and it's \$200 each. I think it is way better than the four 1/2 day training being provided through MGB. I can send you the link when I get it to sign up.

Let me know if you need anything else.

Have a great day.

-Emily

On Jan 15, 2021, at 12:26 PM, [aboffice@albertabeach.com](mailto:aboffice@albertabeach.com) wrote:

Hi Emily – Hope all is well with you!

I'm just inquiring if Spring Lake or if any of your other municipalities you provide SDAB services to has a policy or bylaw remuneration fee for SDAB members and \or clerk for when they take their SDAB training? Do you ever cost share amongst the municipalities that you provide services to?

Thanks, stay well!

*Cathy McCartney*  
*Assistant CAO*



**Milestone Municipal Services Inc.**  
Site 1, Box 157, RR 1  
Onoway AB T0E 1V0  
emily@milestonemunicipalservices.ca  
www.milestonemunicipalservices.ca  
GST/HST Registration No.: 790602544RT0001

# INVOICE

## BILL TO

Alberta Beach  
4935 - 50th Ave  
PO Box 278  
Alberta Beach AB T0E 0A0

**INVOICE #** 1013

**DATE** 17/03/2021

**DUE DATE** 17/03/2021

**TERMS** Due on receipt

DATE	DESCRIPTION	QTY	RATE	AMOUNT
22/02/2021	<b>SDAB Board Member/Clerk Training</b>	1	540.00	540.00

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SUBTOTAL	540.00
GST @ 5%	27.00
TOTAL	567.00
<b>BALANCE DUE</b>	<b>\$567.00</b>

## TAX SUMMARY

RATE	TAX	NET
GST @ 5%	27.00	540.00



**BROWNLEE LLP**  
*Barristers & Solicitors* EST. 1935

2200 COMMERCE PLACE | 10155 102<sup>ND</sup> STREET  
EDMONTON, AB CANADA | T5J 4G8  
TEL. 780.497.4800 | FAX 780.424.3254

Refer to: A. Gulamhusein  
Direct Line: 780-497-4877  
E-mail: [agulamhusein@brownleelaw.com](mailto:agulamhusein@brownleelaw.com)  
Our File No.: 71187-0172/AGU

**Sent email:** [villageoffice@springlakealberta.com](mailto:villageoffice@springlakealberta.com)

March 8, 2021

Village of Spring Lake  
990 Bauer Avenue  
SPRING LAKE AB T7Z 2S9

**Attention: Emily House, Chief Administrative Officer**

Dear Madam:

**Re: SDAB Training for Members & Clerks**  
**Date: Monday, February 22, 2021**  
**Location: Virtual**

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The following individual(s) attended the above noted Subdivision and Development Appeal Board training program provided by Brownlee LLP on Monday, February 22, 2021.

Jason Shewchuk, Member  
Gerald Stark, Member  
Rainbow Williams, Member  
John Roznicki, Member  
Jamie-Lee Kraley, Member  
Denis Meier, Member  
Emily House, Clerk

This training was provided in accordance with Ministerial Order MSL019/18. The above noted individuals successfully completed the training and a written assessment of learning.

Please note that pursuant to Ministerial Order MSL033/18, beginning on April 1, 2019, all municipalities must include the reporting requirements set out in Section 3 of the *Subdivision and Development Appeal Regulation* in the Statistical Information Return that is to be submitted to Alberta Municipal Affairs on an annual basis. This includes information about the membership of the SDAB, the clerks, and their training status.

Yours truly,

**BROWNLEE LLP**

**PER:**

**Alifeyah Gulamhusein**

/dmc

{B4002426.DOCX;1}

cc. Jason Shewchuk, via email: [jason@springlakealberta.com](mailto:jason@springlakealberta.com)  
Gerald Stark, via email: [maplevr@gmail.com](mailto:maplevr@gmail.com)  
Rainbow Williams, via email: [rwilliams@wilcorhomes.com](mailto:rwilliams@wilcorhomes.com)  
John Roznicki, via email: [john@springlakealberta.com](mailto:john@springlakealberta.com)  
Jamie-Lee Kraley, via email: [jamiengkraley@hotmail.com](mailto:jamiengkraley@hotmail.com)  
Denis Meier, via email: [denismeier@gmail.com](mailto:denismeier@gmail.com)